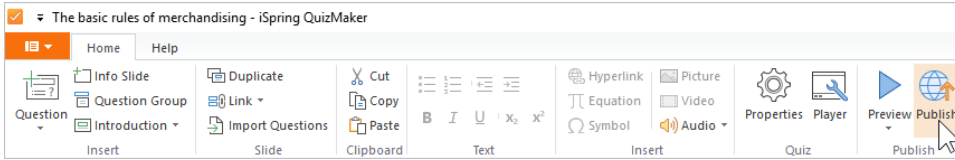


Publishing to Word

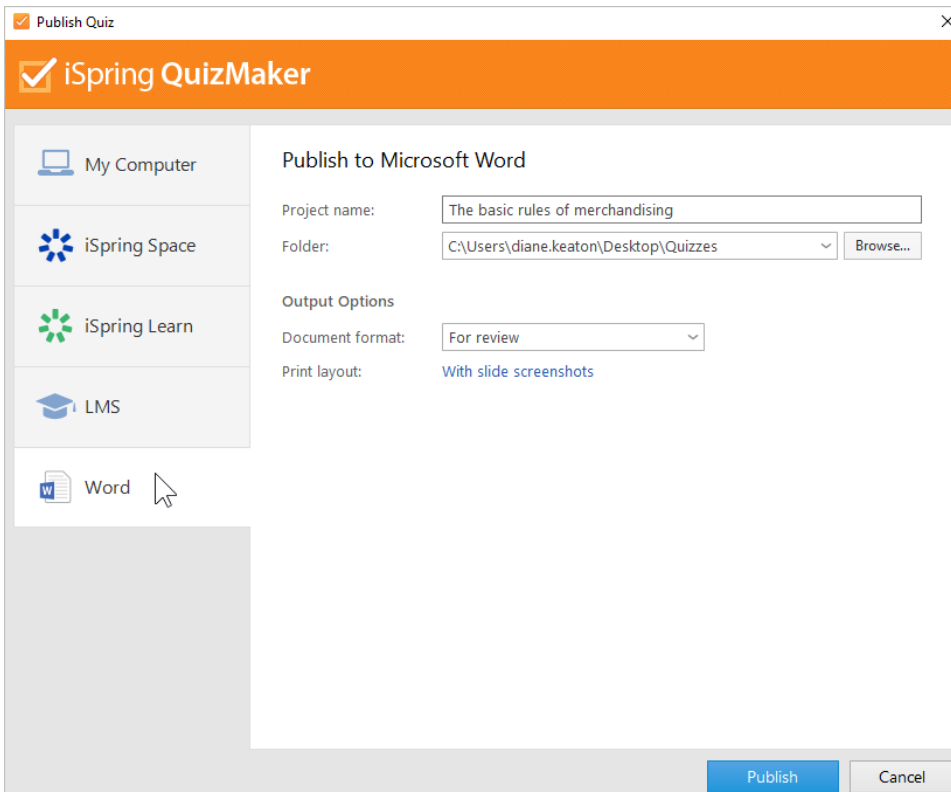
Publishing to Word allows you to save your quiz to the doc. format. As a result, you will get a Microsoft Word document with all questions, answers, and feedbacks of the quiz. You will be able to print the file and use it as a training handout during the classes or upload it to [a cloud storage](#), [LMS](#), or to [an FTP server](#).

To save a quiz as a .doc file, follow the instructions below:

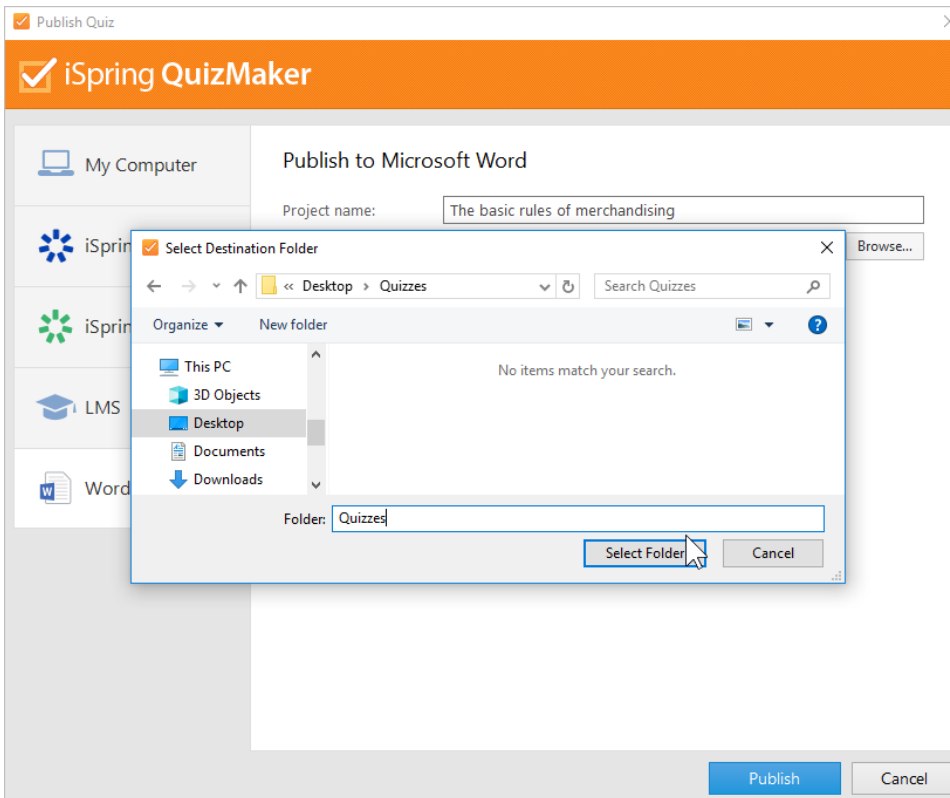
1. First, click **Publish** on the toolbar.



2. Next, choose the **Word** tab in the **Publish Quiz** window.



- After that, select the destination folder for the output quiz. You can click the **Browse...** button on the right of the **Folder** field, navigate to the destination folder and click **Select Folder**. Or just type the path to the destination folder manually.



- Now, select the format of the published quiz. To do this, open the **Document format** menu and select one of two options: **For review** or **Paper-based test**.

For review

The published document will contain all quiz slides with the right answers already filled in, task texts, answer options, and feedback texts. This option is convenient for authors who want to check the quiz for possible mistakes on their own or delegate the review to an expert.

Question 2. Drag and Drop, 10 points, 1 attempt, Time limit 01:00/

Find a correct place for a meat department.



Drag Item		Drop Target	
A	Picture 5	1	Text Box 1 - "1"

Feedback	
Correct:	That's right! You selected the correct response.
Incorrect:	You did not select the correct response.

Paper-based test

This option will be the perfect choice if the quiz is held offline. Print the published document and you will get ready-to-go handouts for your students. The paper-based quiz misses the right answers and learners are supposed to fill in the gaps or arrange the order of the answers manually.

2. Your task is to increase the sales of Lovely Morning butter. Move the butter to a better position on the display.



Answer: [1]_____ [2]_____ [3]_____

When choosing the **Paper-based test** format, you can specify how many different questions sets you need. To do this, select or input manually a digit in the **Number of versions** menu.

Publish to Microsoft Word


Project name:

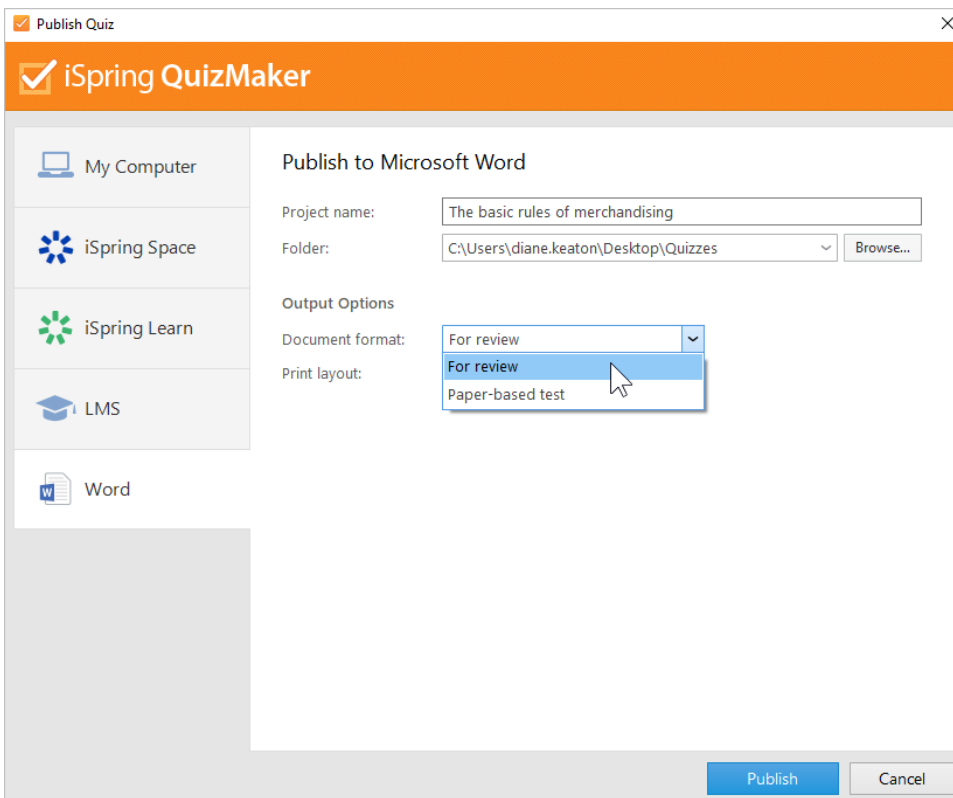
Folder:

Output Options

Document format:

Number of versions:

 Creating different sets of questions is available only if [shuffling questions is enabled](#).



5. If you have selected the **For review** format, you will be able to configure the published quiz layout.
To do this, click the link in the **Print layout** field and select one of the options: **With slides screenshots** or **Without slides screenshots**.

With
slides screenshots

The document will contain screenshots of the quiz slides.

Question 5. True/False, 10 points, 1 attempt, Time limit 00:30/

Choose whether the statement is true or false:

An action alley is an area of the store with wider aisles that separate departments and receive more foot traffic.

Choose whether the statement is true or false:

An action alley is an area of the store with wider aisles that separate departments and receive more foot traffic.

☐ **True**

☐ **False**



Correct	Choices
V	True
	False

Feedback	
Correct:	That's right! You selected the correct response.
Incorrect:	You did not select the correct response.

**Without slides
screenshots**

The document won't contain screenshots of the quiz slides, but all the information posted on the slides will be available: questions, answers, and images inserted into the slides.

Question 5. True/False, 10 points, 1 attempt, Time limit 00:30

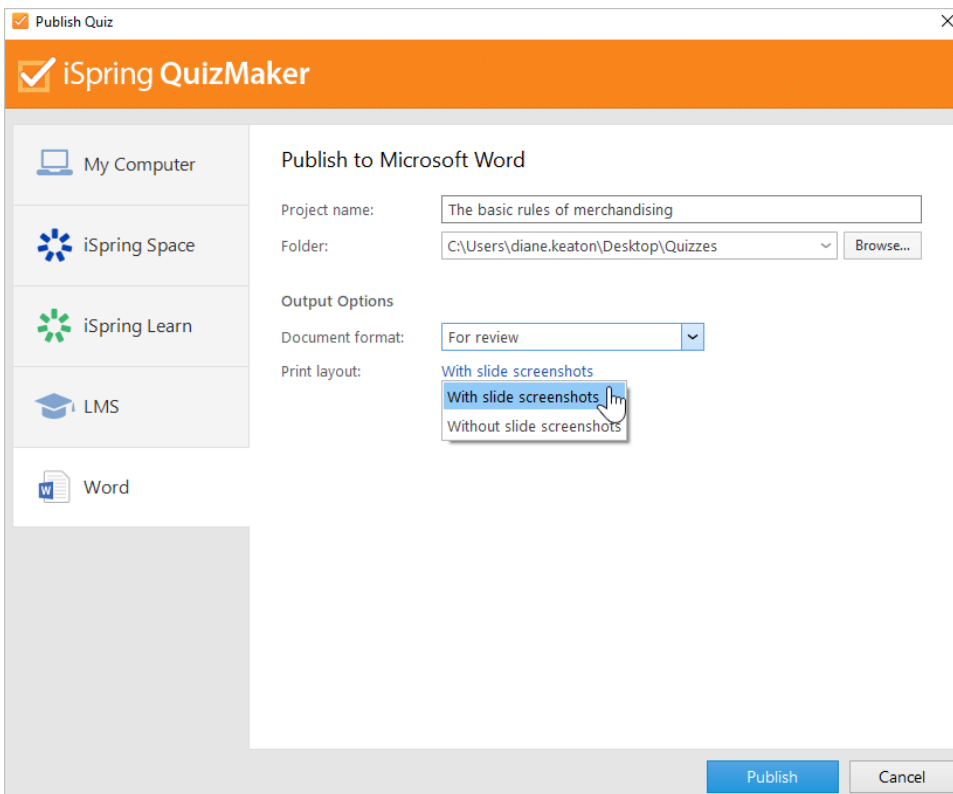
Choose whether the statement is true or false:

An action alley is an area of the store with wider aisles that separate departments and receive more foot traffic.

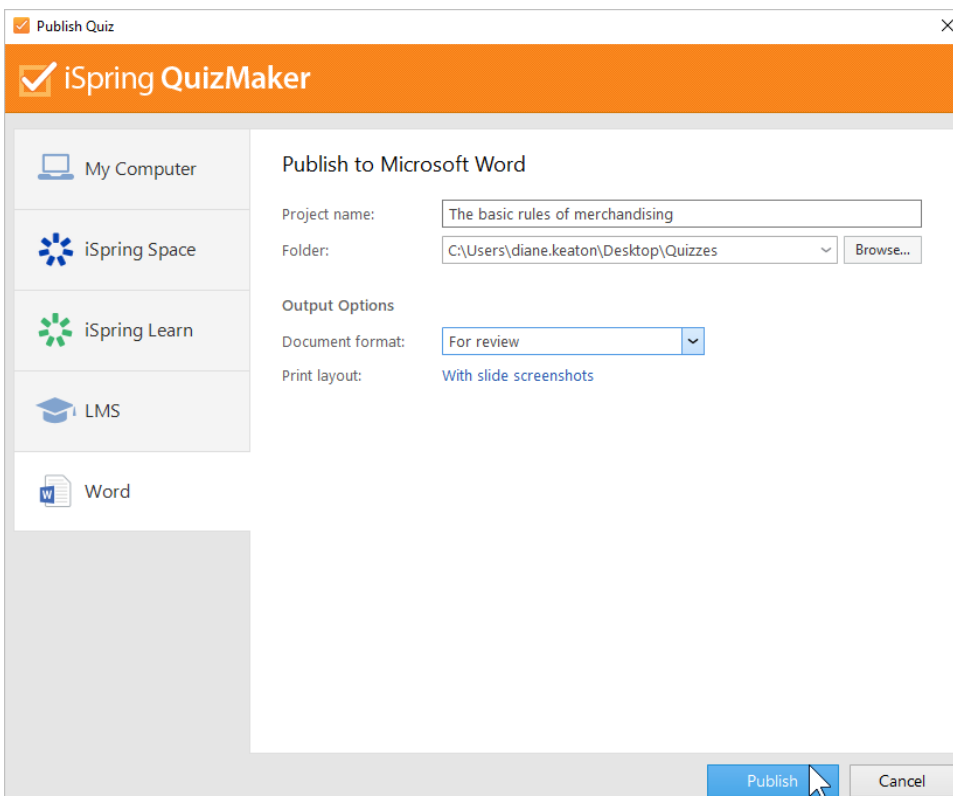


Correct	Choices
<input checked="" type="radio"/>	True
<input type="radio"/>	False

Feedback	
Correct:	That's right! You selected the correct response.
Incorrect:	You did not select the correct response.



6. Finally, click **Publish**.



7. In the window which will open after the publishing process is done, the following options are available:

- [view the quiz in a browser](#),
- [open the content item in a folder on your computer](#),
- [send the document as an email attachment](#),
- [upload the file to an FTP server](#),
- [archive the quiz to a ZIP folder](#).



Publishing is complete!

The quiz "The basic rules of merchandising" has
been published successfully.

[View Quiz](#)



Open



Email



FTP



ZIP