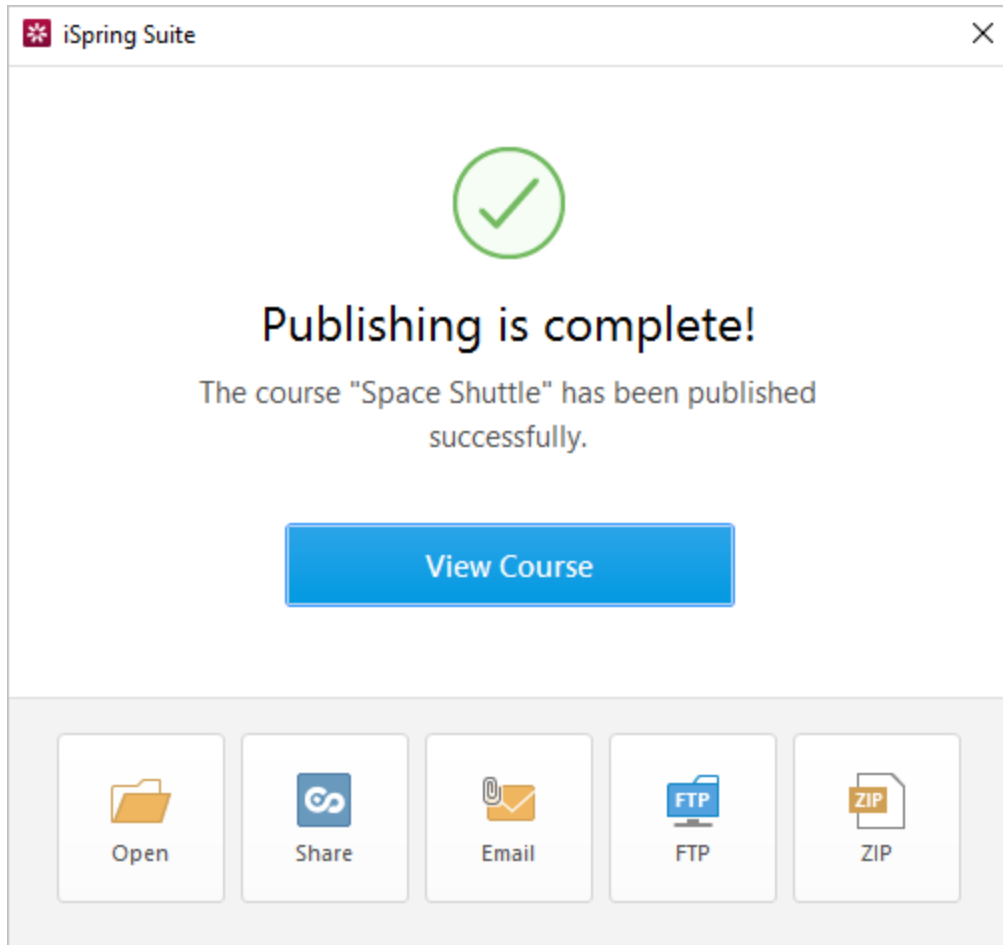


Previewing and Sharing Presentations

When the publishing process is successfully completed, a new window opens showing all available actions you can perform with the published presentation.

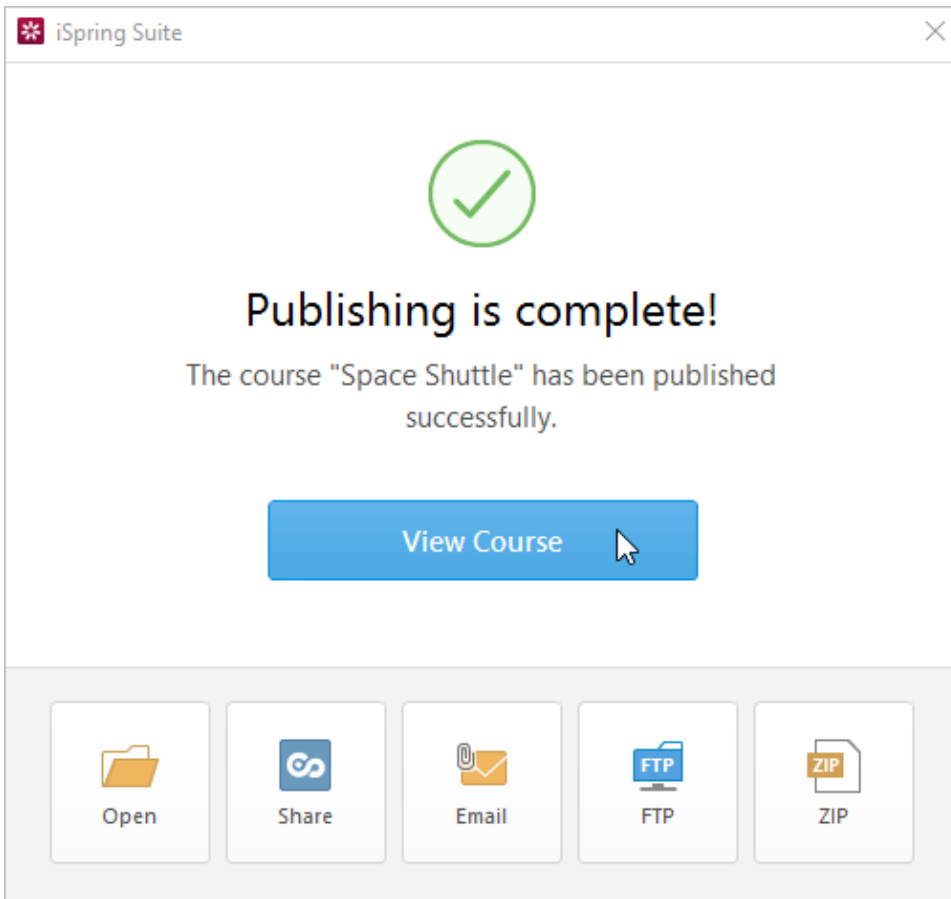


By clicking the corresponding buttons in the window, you can:

- [Preview your presentation in a browser](#)
- [Open the folder where the presentation was saved to](#)
- [Upload your presentation to iSpring Cloud sharing service](#)
- [Attach and send your presentation via email](#)
- [Send your presentation to a Web server via FTP](#)
- [Convert your presentation into a ZIP file](#)

Previewing a Presentation in a Browser

1. To see how your presentation looks like in a browser, click **View Course**.

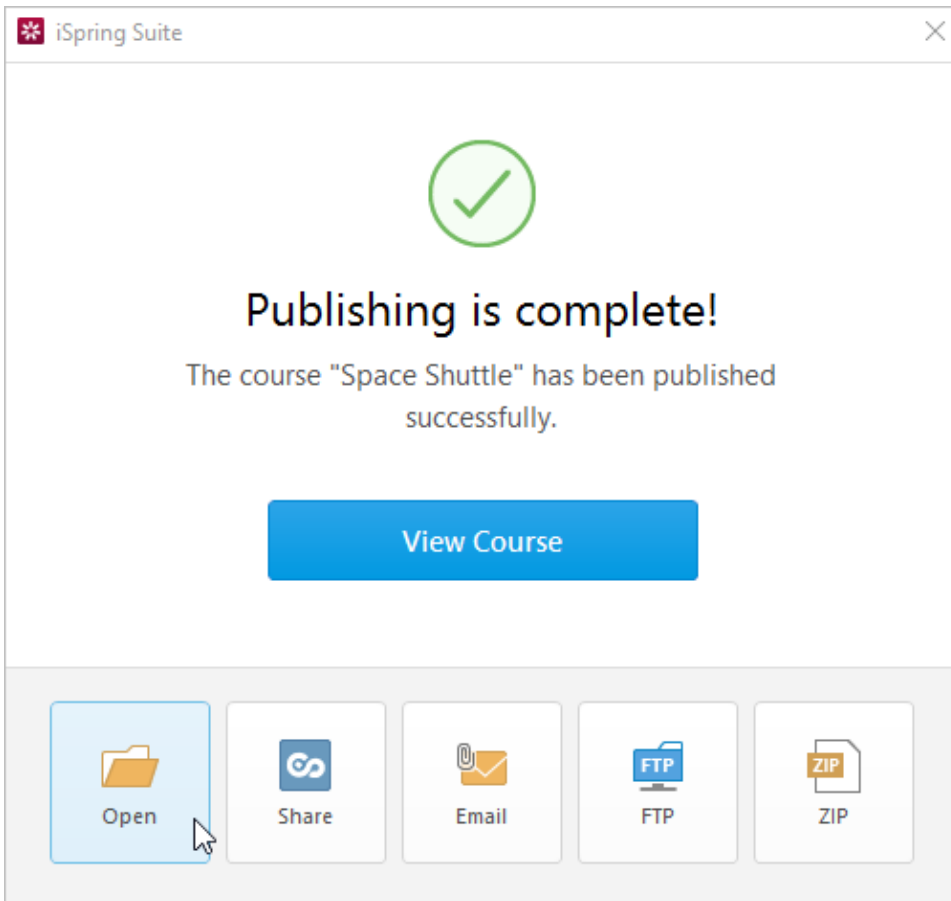


2. It will be opened in a browser set as default on your computer.

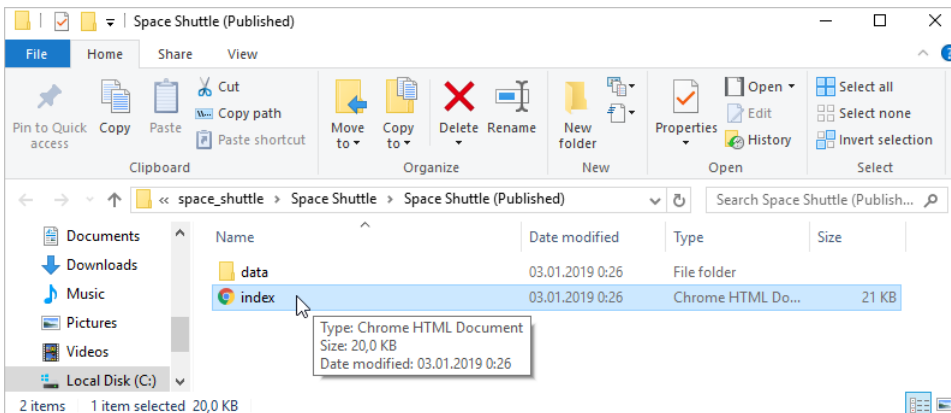


Viewing a Presentation in a Folder

1. To open the published presentation on your computer, click **Open**.



2. You will see the presentation in a folder on your PC.

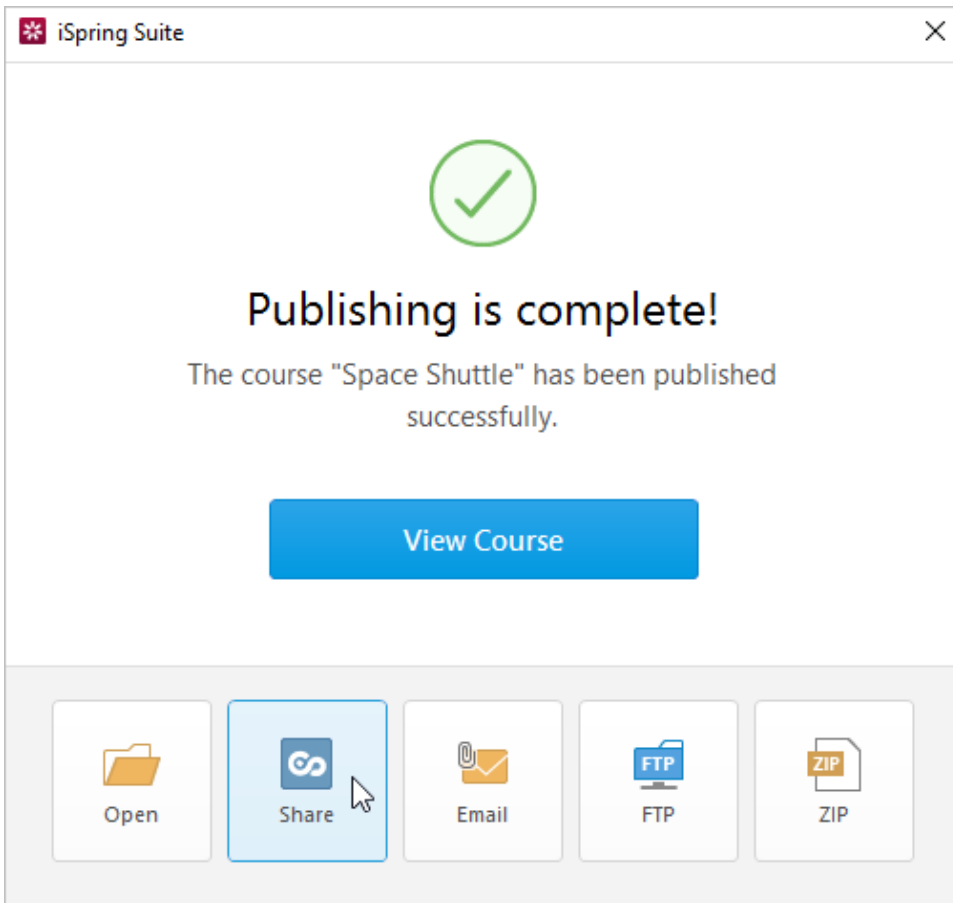


Uploading a Presentation to iSpring Cloud

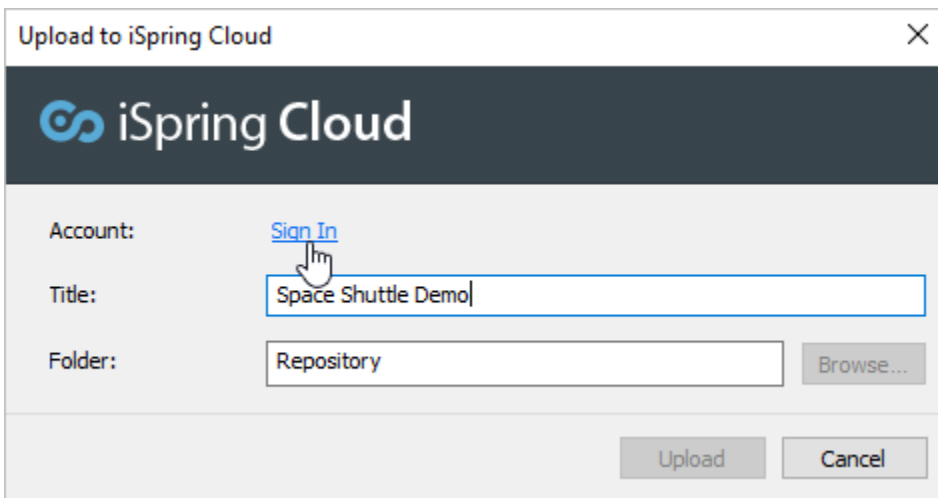
After the publishing process is complete, you can upload the course to iSpring Cloud, an online service for quick sharing presentations, courses, and other materials compatible with iSpring programs.

To share a course via iSpring Cloud, follow the instructions below:

1. Click **Share** in the opened window.




2. Click **Sign In**.



3. Enter your login information in the iSpring Cloud account and click **Sign in**. Or, create a new account by clicking on the **Create account** link at the bottom of the window.

Login to iSpring Cloud

 iSpring Cloud


Sign in


[Forgot?](#)

Not registered yet? [Create account](#)

4. Select the folder where you want to upload the presentation. To do this, click **Browse...** and choose a folder in your iSpring Cloud account.

Upload to iSpring Cloud

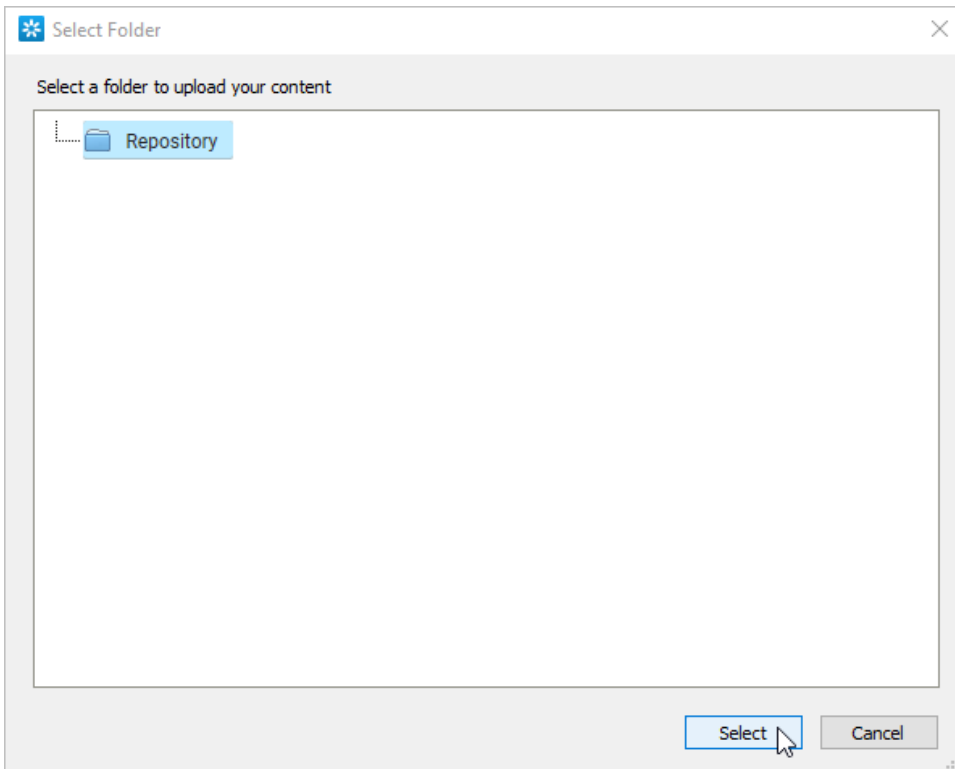
 iSpring Cloud

Account:  Helen [Sign Out](#)

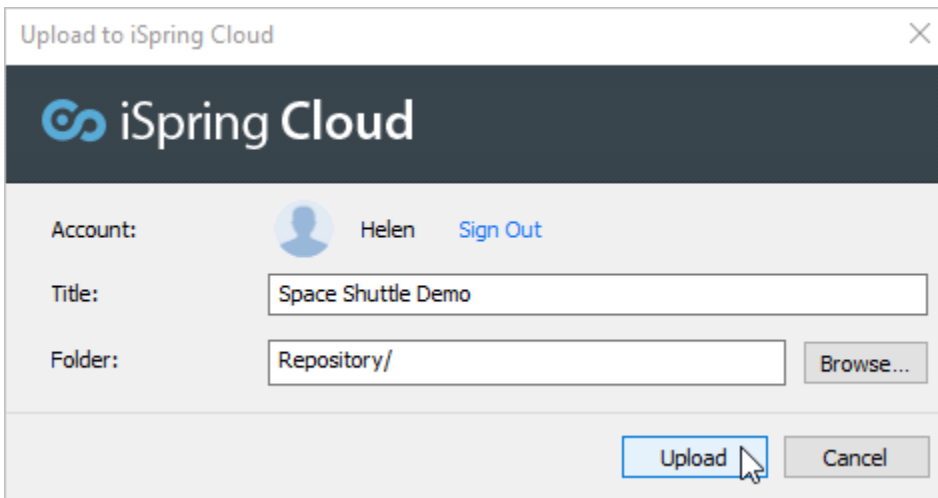
Title:

Folder:

By default, all materials are uploaded to the iSpring Cloud repository.

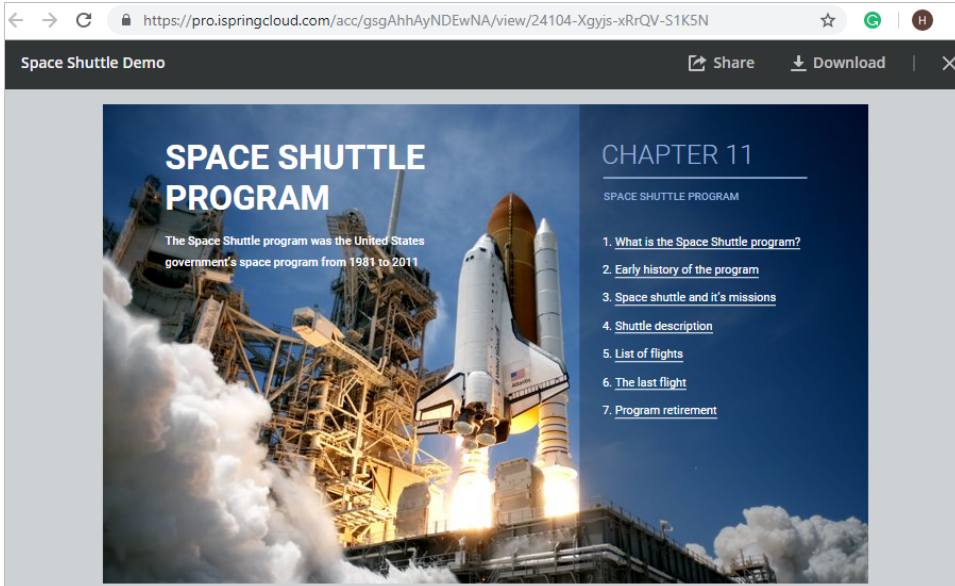


5. Click **Upload**.



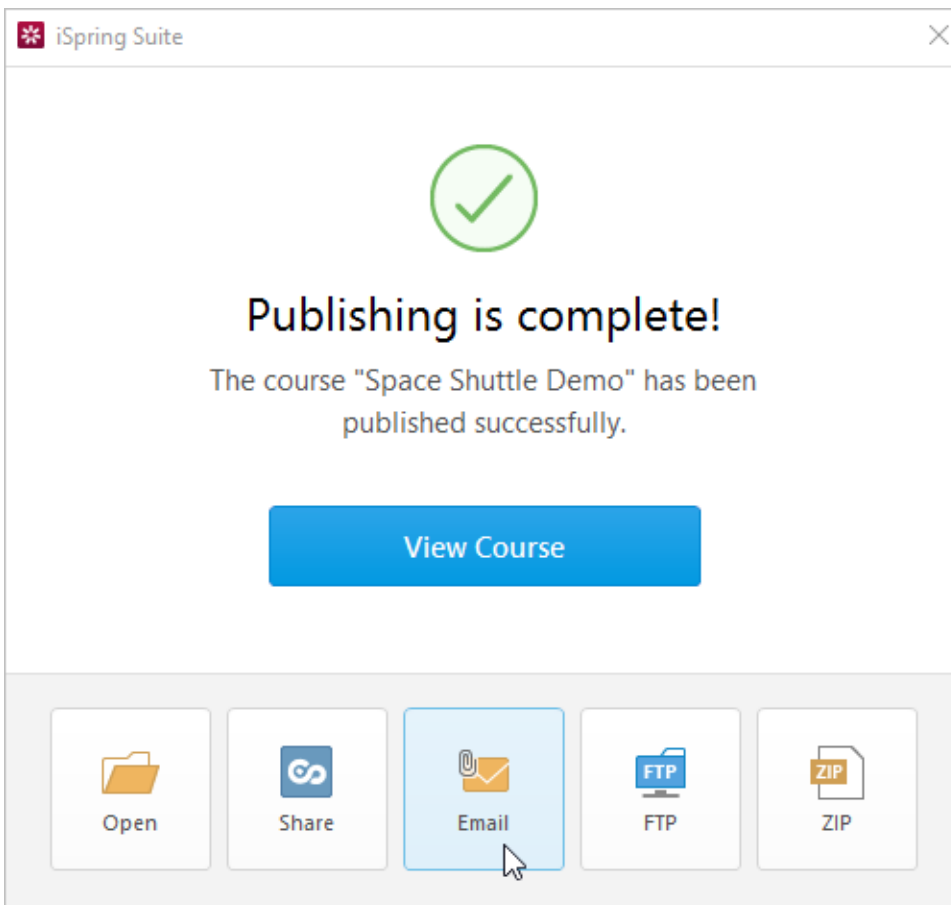
6. The program will upload your course and it will appear in the iSpring Cloud repository.
After uploading, a browser window will open with a preview of the course. Now you can share the presentation with your students or download it

to your computer.

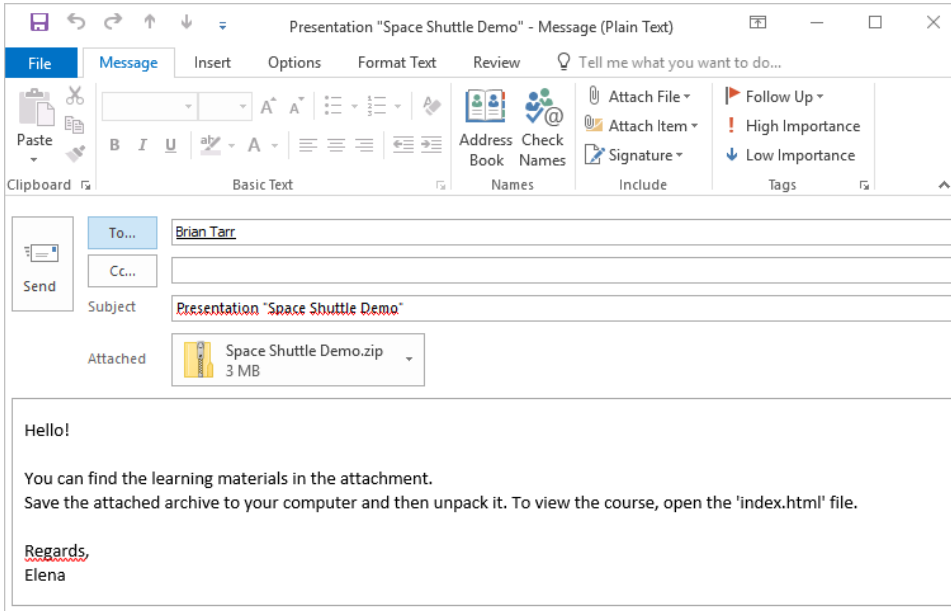


Sending a Presentation via Email

1. If you want to send your presentation via email, click the **Email** button.

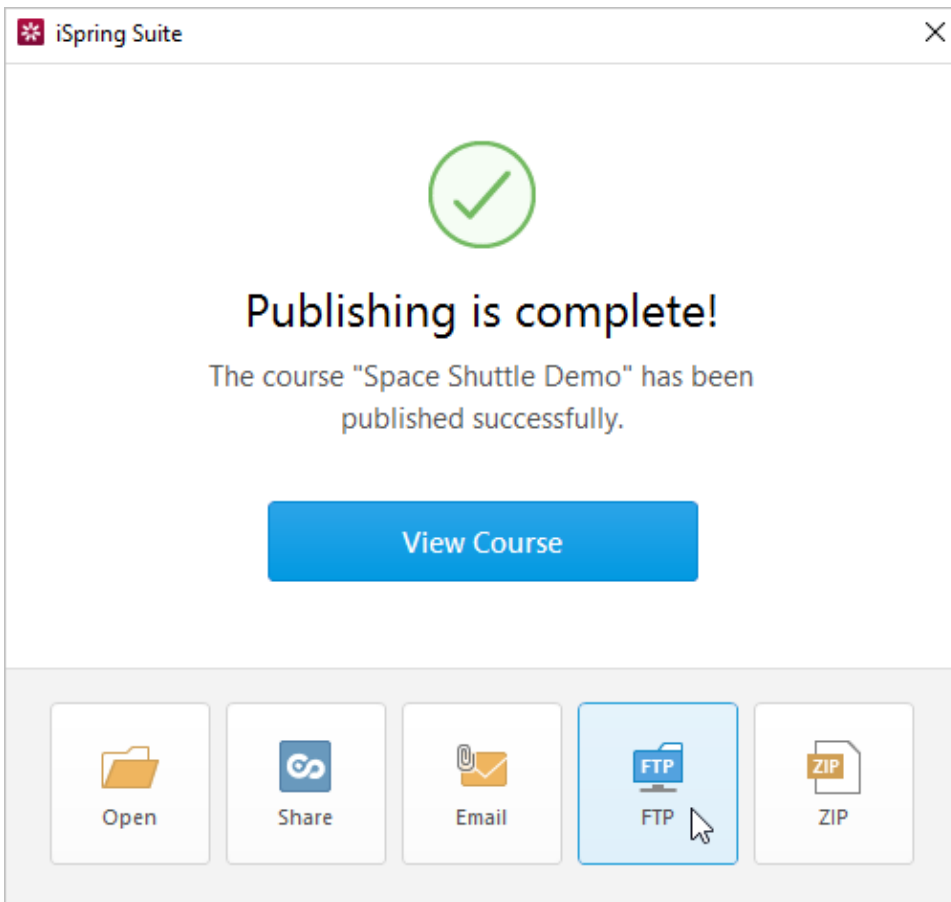


2. A new email with the presentation attached to it will be created by your default email client. You can specify the email address of the recipient and send it.

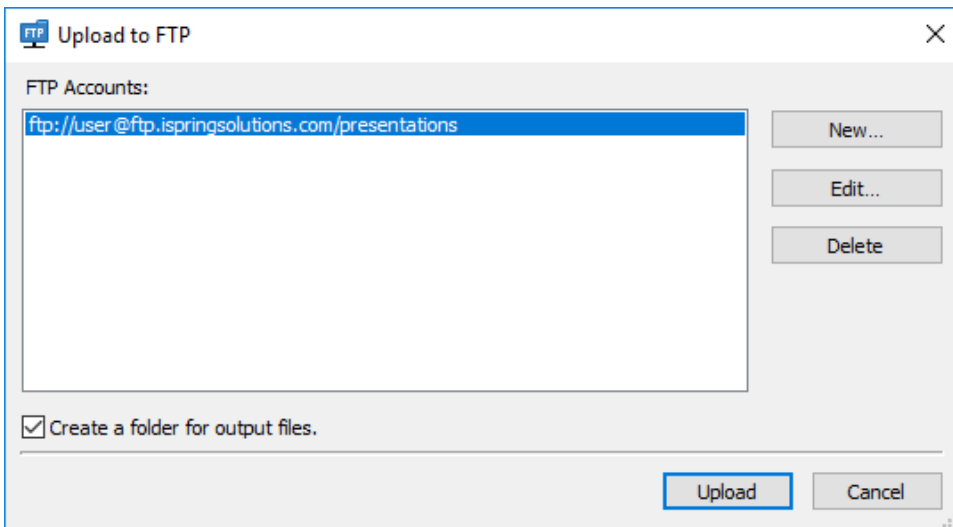


Uploading a Presentation to FTP

1. Click the **FTP** button in the window which opens after publishing is done.



2. You will see a window where you can add, edit and delete FTP accounts. Select the **Create a folder for output files** checkbox to create a new folder with the presentation name on your server.

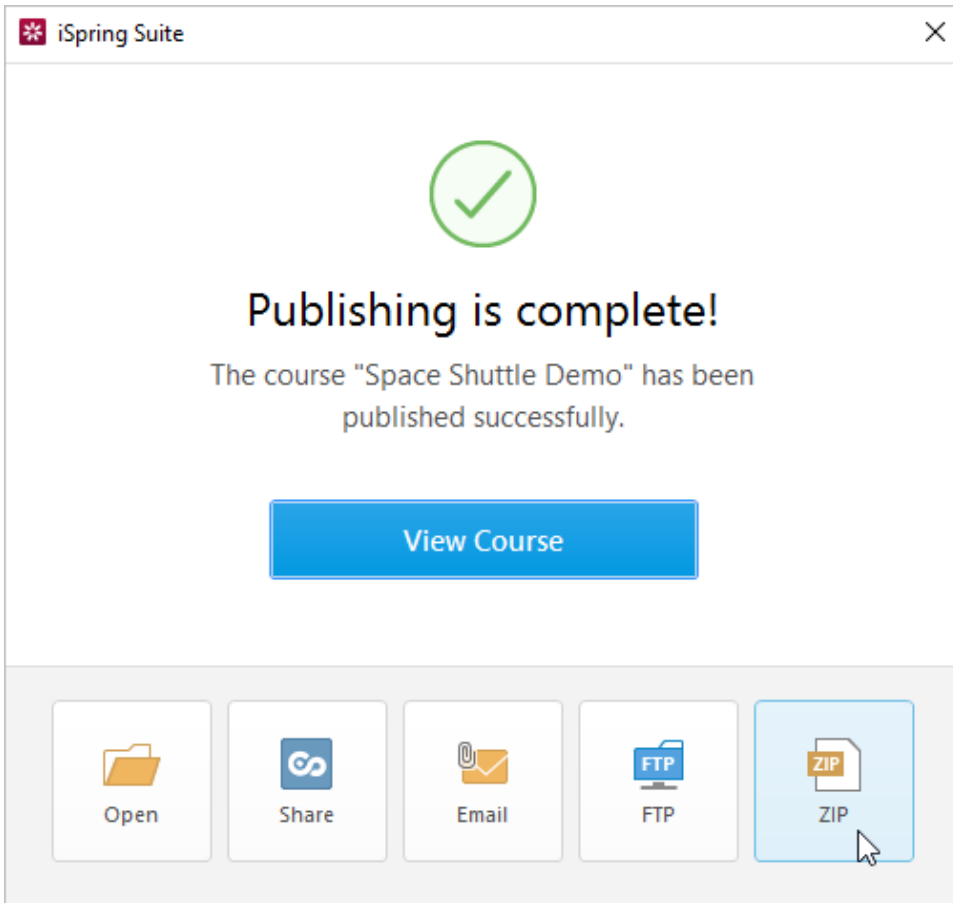


To create a new FTP account, you need to click the **New** button and fill out the form shown below:

FTP Account	
Host name	The host name (e.g. mysite.com) or IP address (e.g. 77.77.55.88) of the web server where the presentation will be uploaded to.
Port	FTP servers generally use Port 21, but sometimes the port number may differ. For more information, contact your network administrator.
Use encrypted connection via SSL/TLS	The program will establish a secure connection with a server using FTP with TLS/SSL (FTPS).
Folder on FTP server	The path to a folder on the FTP server.
User name	If anonymous access to the FTP is not allowed, type your user name.
Password	If anonymous access to the FTP is not allowed, type your password.

Converting a Presentation into a ZIP archive

1. If you want to zip your course into an archive, click the **ZIP** button.



2. Save the archive to your computer.

