

Inserting Characters

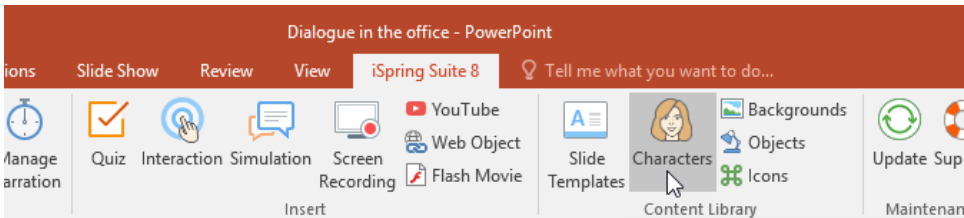
Vitalize your content by adding characters. In iSpring Suite you'll find characters for a variety of topics: business, casual, industrial and medical spheres.

- [Adding characters to a slide](#)
- [Changing characters](#)

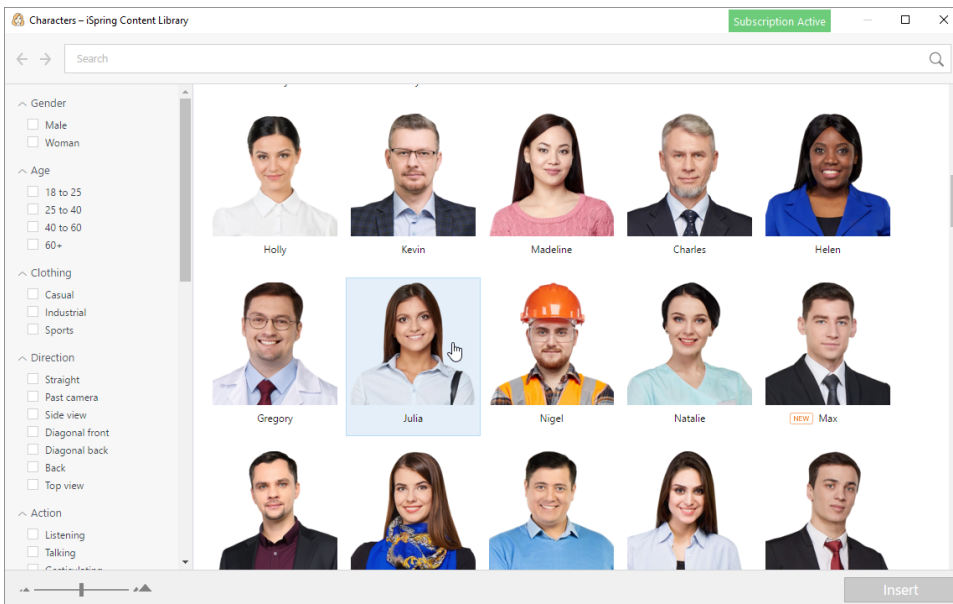
Adding characters to a slide

To add a character from the Content Library to a slide, do the following:

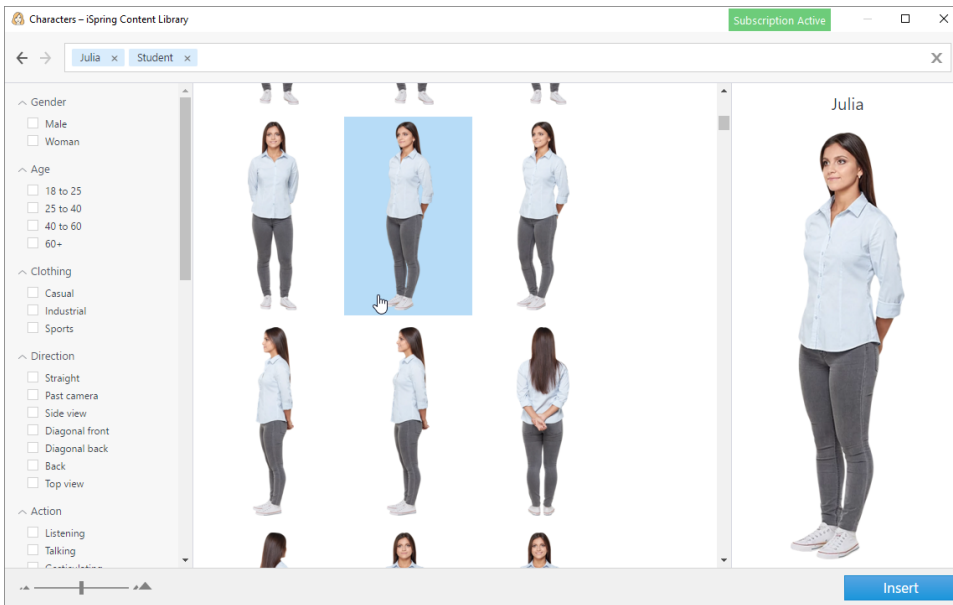
1. Click the **Character** button on the toolbar.



2. Enter search terms at the top, or narrow down your criteria on the left.
To find the image needed, use the search option. Type in the name, keyword or pose in the **Search** field. When you apply the filter, the objects meeting the specified sorting conditions will be displayed.
3. Choose a character in the list.



4. Choose the pose that you need.



5. Click the **Insert** button.

The character you have chosen will be inserted into the slide. You can change the size of the image, place, rotate, flip or crop it the way you like.

Changing characters

To change the pose of the inserted character, do the following:

1. Choose the character on the slide
2. Click the **Character** button on the ribbon.
3. Choose the pose needed.
4. Click the **Insert** button.
5. The image will be replaced with a new one.