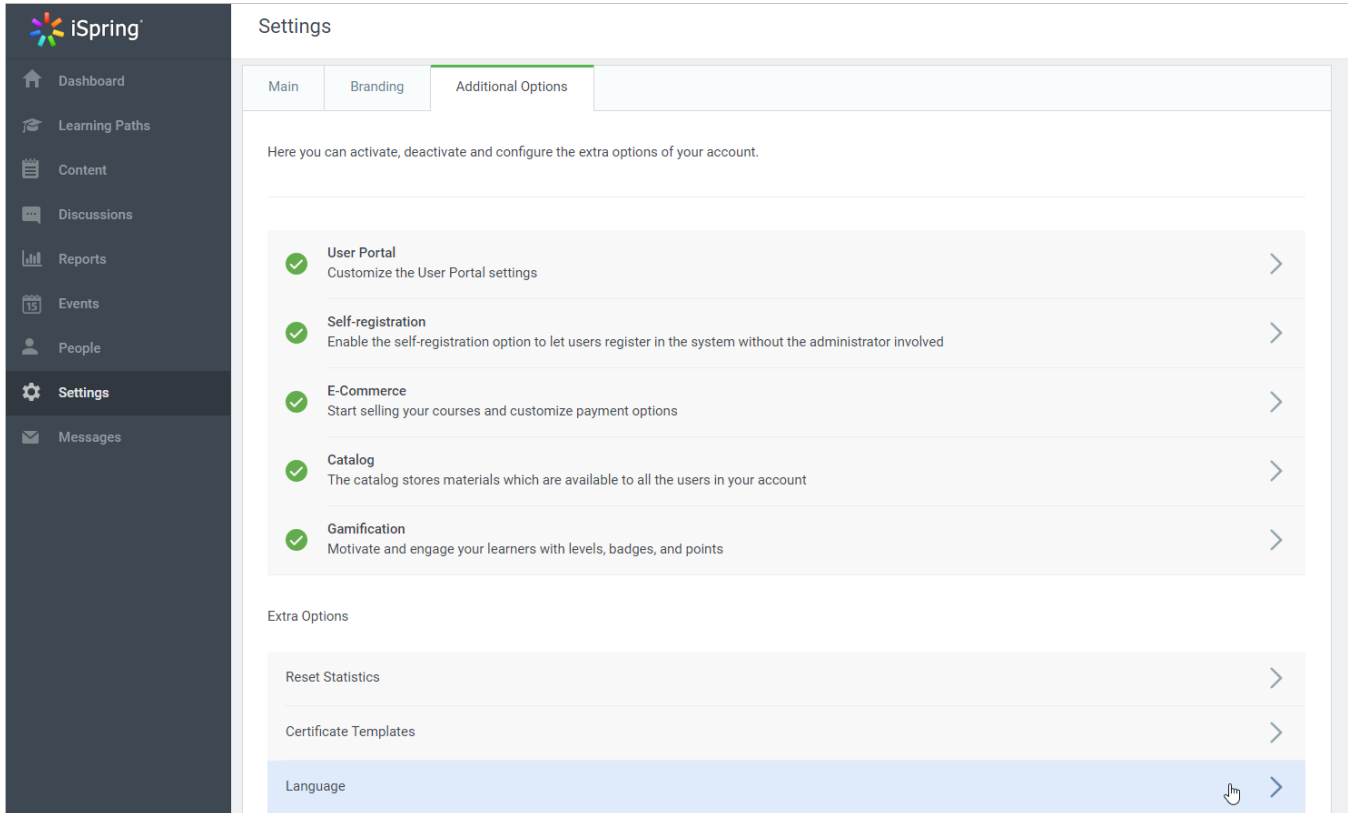# Language

You can select a language version the user portal will be displayed in. There are Russian, English, German, Spanish, Portuguese, and French languages preinstalled in iSpring Learn.

If you want to translate the user interface to a language that is not available in the system yet, add a new localization.

To start managing localizations in your iSpring Learn account, open the **Settings** menu, click the **Additional Options** tab, and select **Language**.
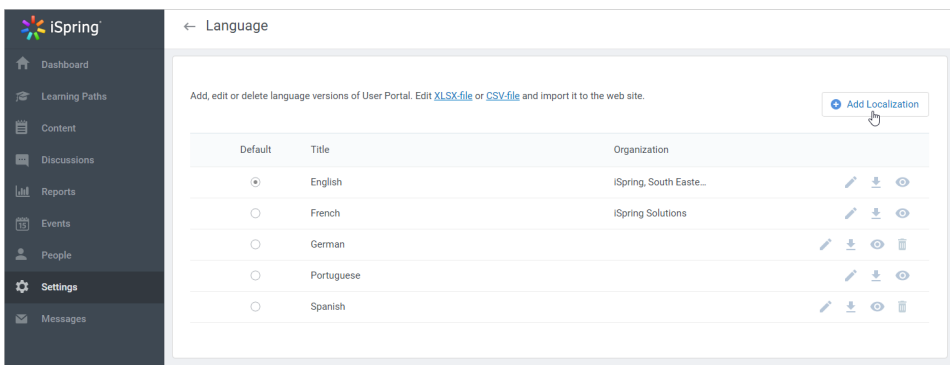

Learn how to:

- Add a new localization
- Download and edit a translation file
- Alter a localization
- Select a default language
- View a localization
- Delete a language version

Adding a New Localization

To add a new language version of the user portal:

1. Click **Add Localization** on the **Language** page.

2. In a new popup window, fill out the **Title** field.
3. Browse for a translation CSV or Excel (XLSX) file with translated or edited texts.
4. Select organizations you want to show the new localization to.
5. Click **Add** to save changes.

Please check the video tutorial on how to import a new language from an Excel file.

Downloading and Editing a Translation File

To translate the user portal to a new language, you need to create a translation file and upload it to the system. The file should contain translations of all labels, messages, and texts.

Download a sample file (CSV or XLSX) on the **Language** page and make changes to the template. After that, download the file while adding a new localization or editing an existing one.
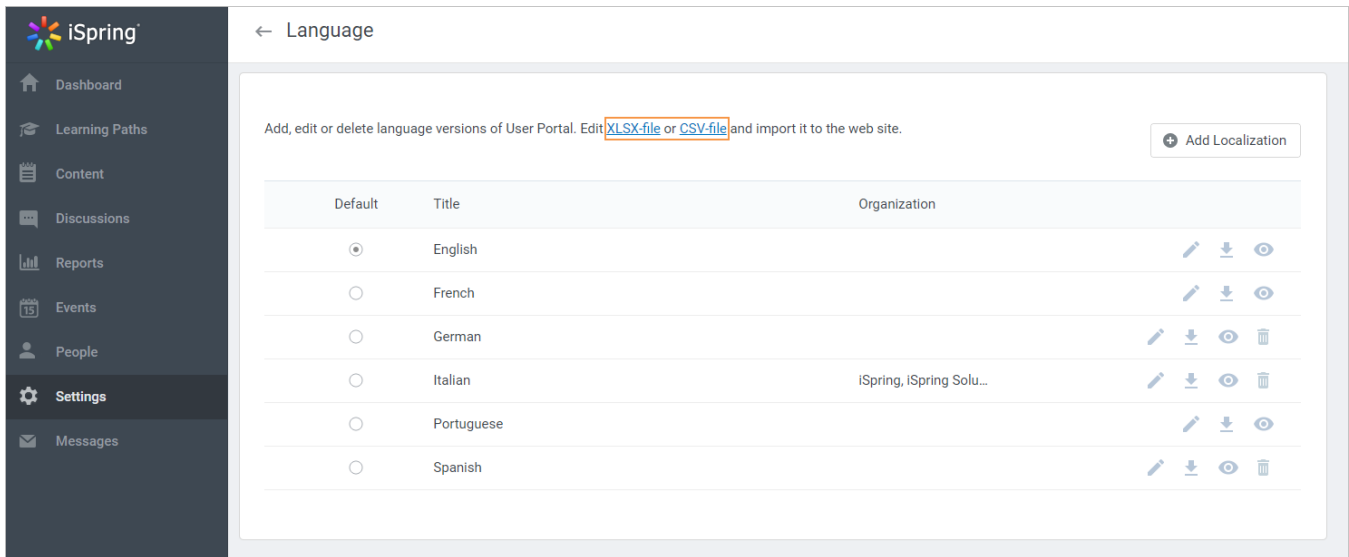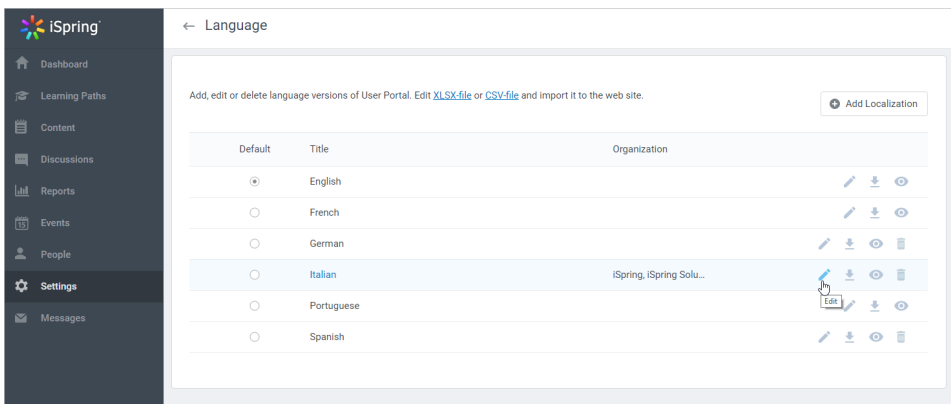
To edit a CSV file, you may use any programs supporting Unicode like Notepad, OpenOffice, or Microsoft Excel. The best way to work with an XLSX file is in Microsoft Excel.

Learn more about CSV format in this article: https://en.wikipedia.org/wiki/Comma-separated_values

Editing a Localization

1. Click the **Edit** icon next to the language version title.

2. In the new window, browse for a new translation file (CSV or Excel) and click **Save** to apply the changes.
3. Additionally, you can update the language title and selected organizations.

Edit Localization

Title: Italian

File: Italian_new.xlsx   Browse...

Organizations (1)   Search...

iSpring

☐ iSpring Solutions

☐ Matras Inc

☑ South Eastern department

☐ Test organization

Save   Cancel

English, French, and Portuguese localizations cannot be edited or removed. If you want to change texts for these language versions, follow instructions:

1. Click the **Download CSV** icon related to one of the above mentioned localizations.

2. The file download will start. After it's downloaded, make changes to the texts.
3. Add a new localization and download the altered translation file to it.

4. Choose the new localization as a default one.

Choosing a Default Language

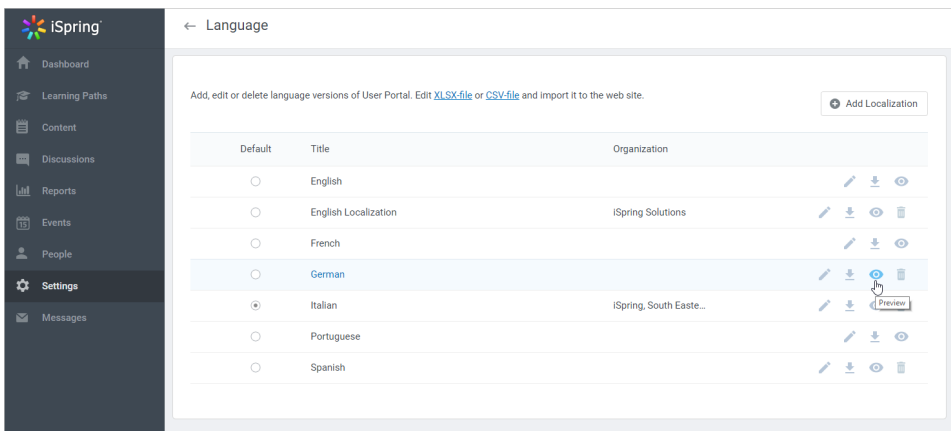English is chosen as a default language for the user portal.

To change a default localization and use a new language for the entire user portal, select a radio button in the **Default** column next to the desired language.
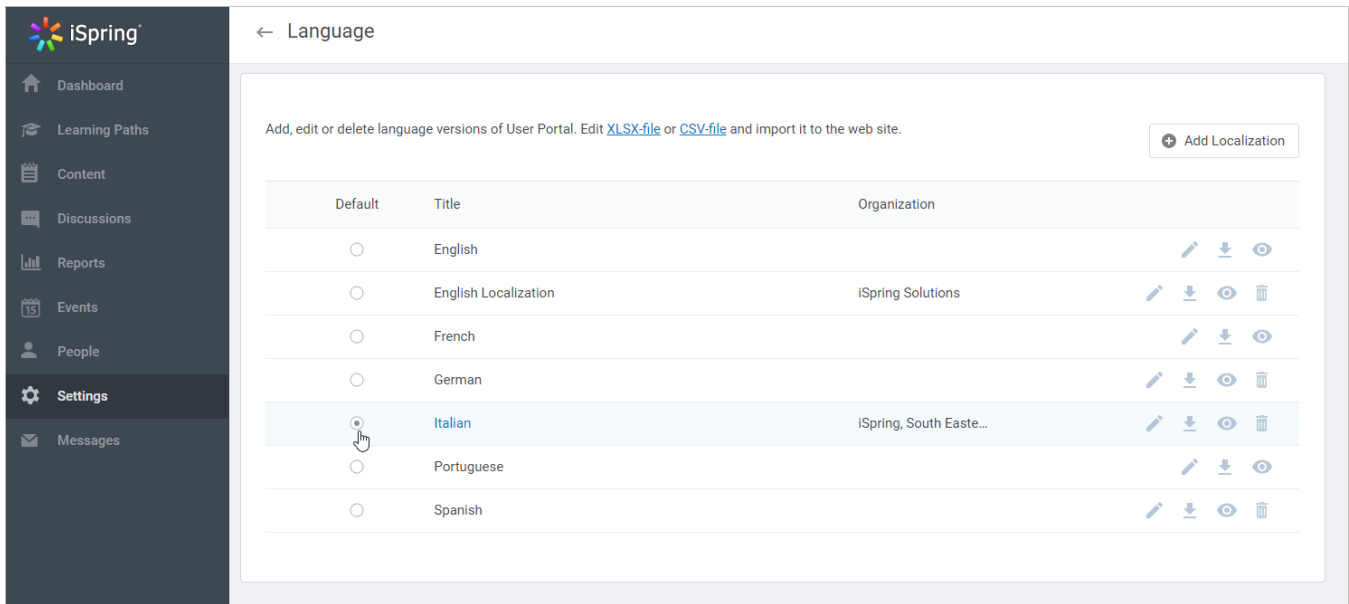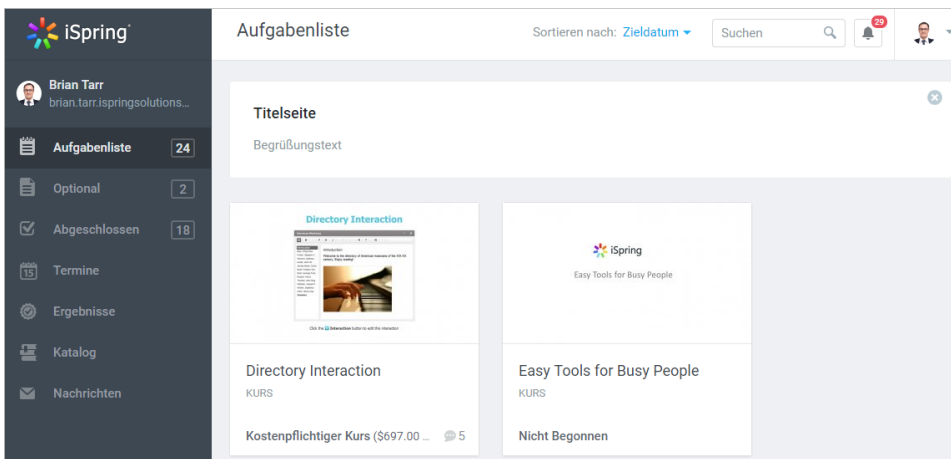
Previewing a Localization

To preview changes made to the texts:

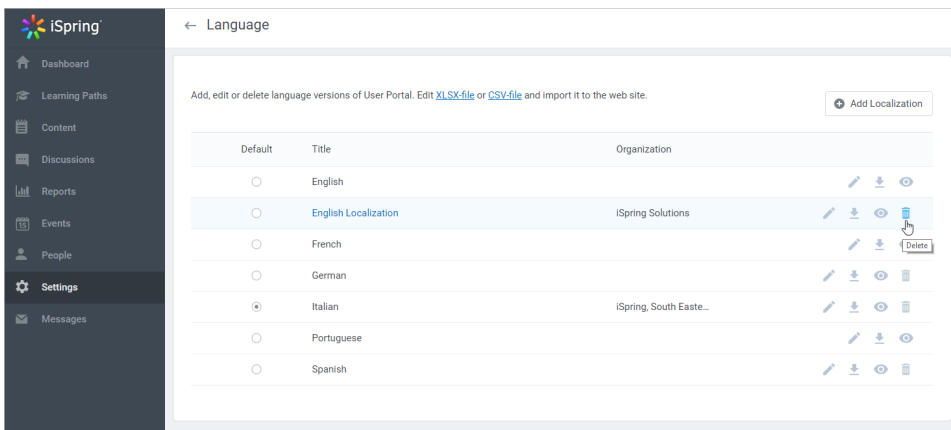1. Click the **Preview** icon for the desired localization.

2. A localized dashboard of the user portal will be opened in a new tab.

Deleting a Language Version

To remove a language version:

1. Click the **Delete** icon.

2. In the **Delete localization** window, click **Delete**.