

# User Portal Settings

On the **Settings** page, go to the **Additional Options** tab and click **User Portal**.

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Learning Paths

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**Settings**

Messages

Settings

Main

Branding

Additional Options

Here you can activate, deactivate and configure the extra options of your account.

✓

User Portal

Customize the User Portal settings

>

✓

Self-registration

Enable the self-registration option to let users register in the system without the administrator involved

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✓

E-Commerce

Start selling your courses and customize payment options

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✓

Catalog

The catalog stores materials which are available to all the users in your account

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✓

Gamification

Motivate and engage your learners with levels, badges, and points

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Here you can enable and disable the user portal, change the welcome and the instruction messages, specify how the courses will be sorted, enable or disable user history, discussions, private messaging. To apply any changes you've made, click the **Save** button.

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Messages

← User Portal

Customize the User Portal settings

User Portal

Save

☒

Enable User Portal

Main Settings

Welcome title:

Welcome to iSpring Training

Instruction message:

Choose the content you would like to view.

Sort courses by:

Due Date

☒ Enable history

☒ Enable discussions

☒ Enable private messaging

Option	Description
Enable User Portal	Untick <b>Enable User Portal</b> to forbid users to log into your portal.  By default, the user portal is enabled so that users can log into your private portal and view all content they are permitted to view.
Welcome title	Change the welcome text that is displayed on the homepage of the user portal.
Instruction message	Change the instruction text that is displayed on the homepage of the user portal.

<b>Sort courses by</b>	Select the default sorting value for courses in the user portal (status, title or duration).
<b>Enable history</b>	Select <b>Enable history</b> to allow users to keep track of their progress.
<b>Enable discussions</b>	Select <b>Enable discussions</b> to allow users to leave comments on a course.
<b>Enable private messaging</b>	Check <b>Enable private messaging</b> to allow users to exchange messages.