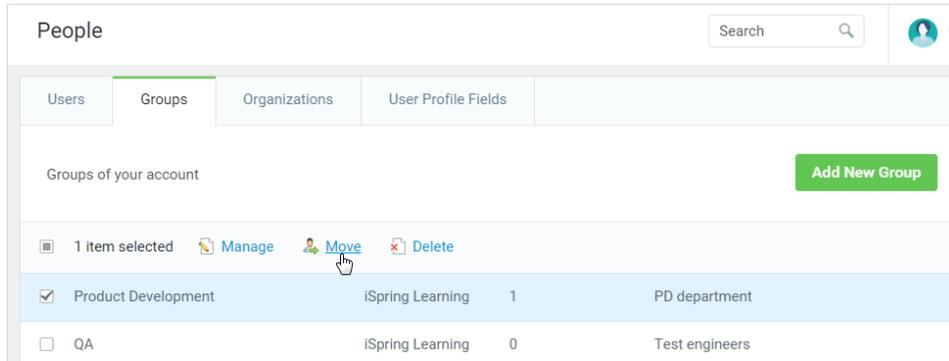


Moving Groups to Organizations

In iSpring Learn, a group or a user can belong only to one organization and sometimes you may want to move a user group from one organization to another.

To move a group to another organization:

1. On the Groups tab, select a group that you want to move.
2. Click the **Move** button in the top of the group list.



The screenshot shows the 'People' management interface. At the top, there is a search bar and a user profile icon. Below this is a navigation bar with tabs for 'Users', 'Groups', 'Organizations', and 'User Profile Fields'. The 'Groups' tab is active. Underneath, there is a section for 'Groups of your account' with an 'Add New Group' button. A table lists the groups, with 'Product Development' selected. Above the table, there are action buttons: 'Manage', 'Move', and 'Delete'. The 'Move' button is highlighted with a mouse cursor.

Group Name	Organization	Count	Department
<input checked="" type="checkbox"/> Product Development	iSpring Learning	1	PD department
<input type="checkbox"/> QA	iSpring Learning	0	Test engineers



Tip: You can also select user groups on the Move Groups popup window, after you click the **Move** button. This window lists all existing user groups, so you can move groups belonging to different organizations to a target organization in one action.

3. Choose a target organization from the corresponding drop-down menu.

Move Groups ✕

Move selected groups

Groups (1)

- Product Development
- QA
- Sales Team
- Support
- Teachers

to this organization:

Move Groups Cancel

4. Click the **Move Groups** button.

The selected group with all its users will be moved to a selected organization.