

Content Permissions

Under the **Permissions** tab, you can specify which users will have access to the course.

← Manage course

Olympic Games

PPT

▶ View

Details

Settings

Notifications

Permissions

Invite

Reports

Comments

Users

Use this page to assign users to view this content in their user portal.

Change

Anyone who has the link to this course can view it.

By default, all loaded courses are available only to the account owner, administrators, organization administrators and publishers. To give access to the course to the regular users, click the **Change** button.

Details

Settings

Notifications

Permissions

Invite

Reports

Comments

Users

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Change

Depending on the access permissions, the course can be public and private.

- [Private Courses](#)
- [Public Courses](#)

Content Access	Who can view	Who can change
Public	Anyone who's got the link	Account owner, administrators, organization administrators, publishers
Private	Account owner, administrators, organization administrators, publishers, users who are permitted to access the content	Account owner, administrators, organization administrators, publishers

Private Courses

To make the course available only to specified users, choose the **Private** type of course.

☐ Public - anyone who has the link to this content can view it

☒ Private - this course is available only to the users indicated below

You can make the course available to all users of a specific organization. Choose the organization in the **Organization** list and tick **Grant access to all users in the organization**.

Organization: iSpring

Assignment Type: Required

☒ Grant access to all users in the organization

You can copy the access permissions for the course. To do this, click the **Copy Permissions** button.

☒ **Private** - this course is available only to the users indicated below

Organization: iSpring

Assignment Type: Required

☐ Grant access to all users in the organization

[Copy Permissions](#)

In the **Copy Permissions** window choose the course to copy permissions. Click the **Copy** button.

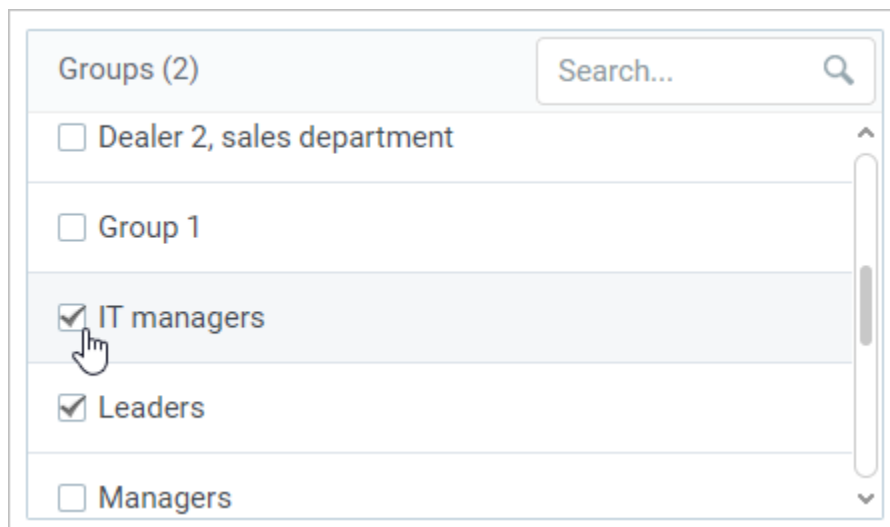
Copy Permissions

Choose the file or folder you would like to copy permissions from:

- Project_New technology
- Provide feedback
- Read this article
- SCORM TEST
- Space Shuttle on Wikipedia
- Space Shuttle Program Essay
- Space Shuttle Specifications**
- Untitled Quiz
- Webinar "Best Agile Software Programming Practices: Shortlist" Au
- Webinar "Reseller training" Apr 04, 2018 05:12 PM

Copy Cancel

You can specify the user groups who will have access to the course. To do this, tick the groups in the **Groups** window.



The screenshot shows a window titled "Groups (2)" with a search bar labeled "Search...". Below the header is a list of user groups, each with a checkbox and a name. The groups are: "Dealer 2, sales department", "Group 1", "IT managers", "Leaders", and "Managers". The "IT managers" and "Leaders" groups have their checkboxes checked. A mouse cursor is pointing at the "IT managers" checkbox. A vertical scrollbar is visible on the right side of the list.

Group	Selected
Dealer 2, sales department	<input type="checkbox"/>
Group 1	<input type="checkbox"/>
IT managers	<input checked="" type="checkbox"/>
Leaders	<input checked="" type="checkbox"/>
Managers	<input type="checkbox"/>

Add individual users who will have access to view the course. Start entering the name, last name or email in the **Users** window. Left-click to select the matching name.





The screenshot shows a window titled "Users (0)". Below the header is a search bar with the text "john" entered. A dropdown list is open below the search bar, showing a single result: "John Smith (john.smith@ispringsolutions.com)". A mouse cursor is pointing at the dropdown result.

Search	Result
john	John Smith (john.smith@ispringsolutions.com)

To apply the changes, click the **Save** button.

← Manage course





Olympic Games

PPT

▶ View

Details

Settings

Notifications

Permissions

Invite

Reports

Comments

Users

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Cancel

Save

☐ Public - anyone who has the link to this content can view it

☒ Private - this course is available only to the users indicated below

Public Courses


To make the course available to all users, set it as **Public**.


☒ Public - anyone who has the link to this content can view it

☐ Private - this course is available only to the users indicated below

To apply the changes, click the **Save** button.

← Manage course





Olympic Games

PPT

▶ View

Details

Settings

Notifications

Permissions

Invite

Reports

Comments

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Cancel

Save

☒ Public - anyone who has the link to this content can view it

☐ Private - this course is available only to the users indicated below