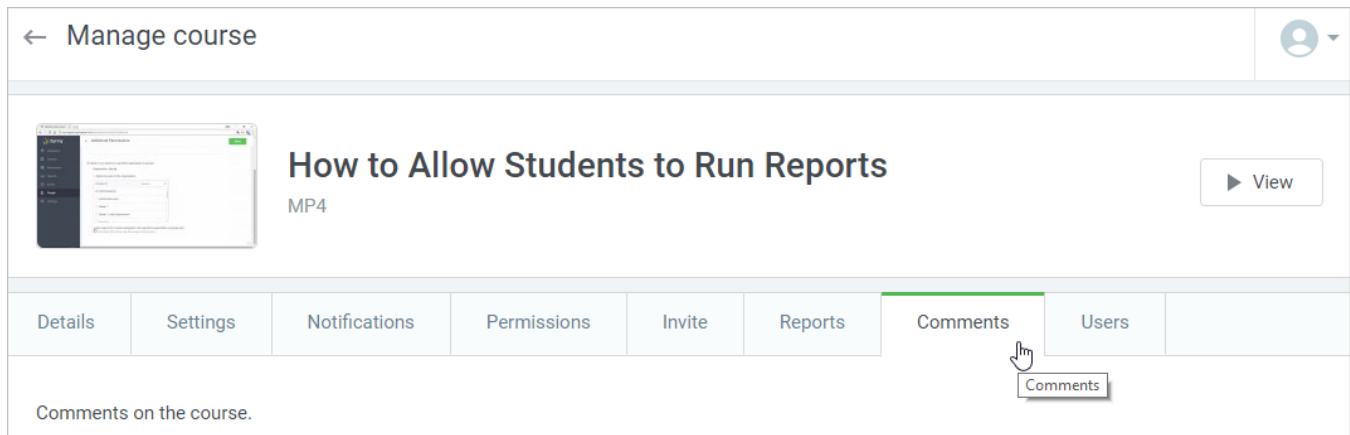


Commenting on Content

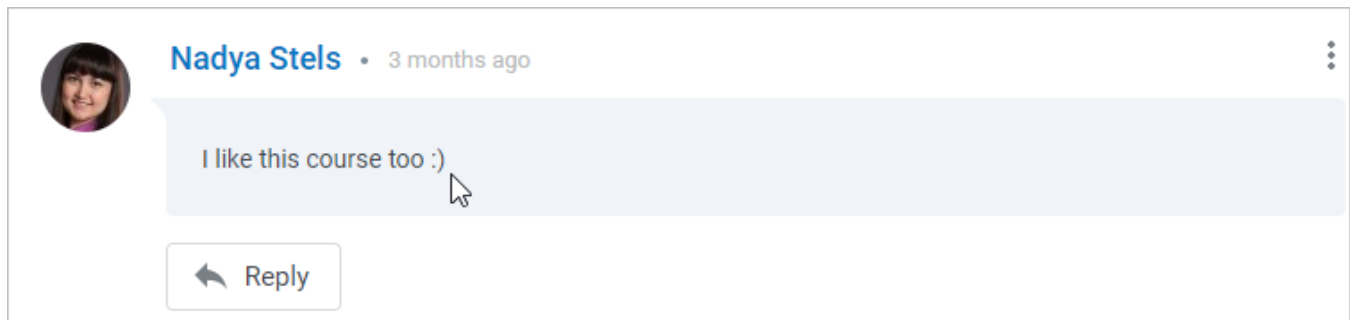
You can manage the comments left on the course under the **Comments** tab.

To allow your users posting comments, [switch on this feature](#) in the **Settings** section of the admin portal. If you want to view all the comments left on courses, [open the Discussions section](#) of the admin panel.



The screenshot shows the 'Manage course' interface. At the top, there's a back arrow and the text 'Manage course'. Below this is a course card for 'How to Allow Students to Run Reports' (MP4) with a 'View' button. A horizontal tab bar contains 'Details', 'Settings', 'Notifications', 'Permissions', 'Invite', 'Reports', 'Comments' (highlighted with a green underline), and 'Users'. A mouse cursor is hovering over the 'Comments' tab, and a tooltip labeled 'Comments' appears. Below the tabs, the text 'Comments on the course.' is visible.

Any user can comment on the course.



The screenshot shows a user comment by 'Nadya Stels' from '3 months ago'. The comment text is 'I like this course too :)'. Below the comment is a 'Reply' button with a left-pointing arrow icon. A mouse cursor is hovering over the comment text.

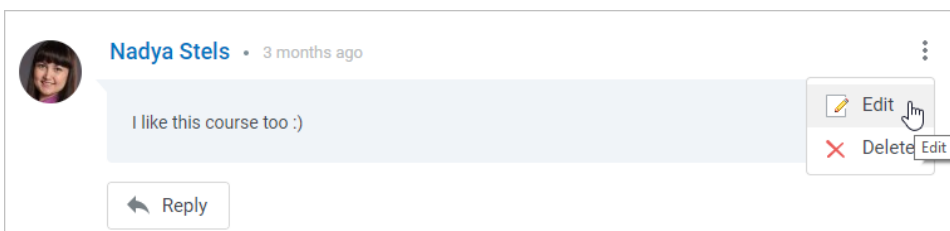
You can fully manage users' comments. The following options are available:

- [Editing Comments](#)
- [Deleting Comments](#)
- [Replying to Comments](#)
- [Adding Comments](#)

Editing Comments

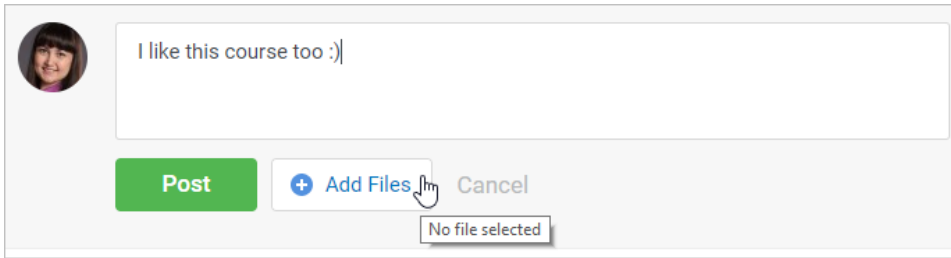
To edit a comment:

1. Click the **Edit** link.



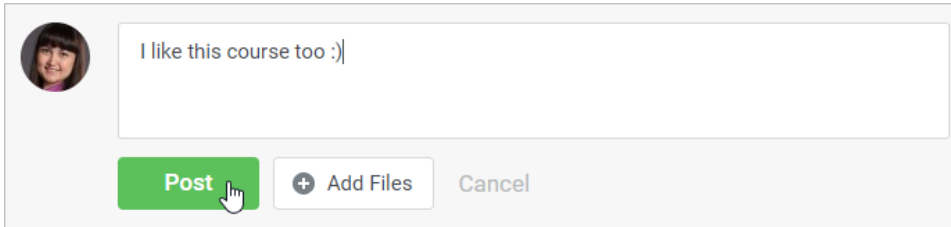
The screenshot shows the same comment by 'Nadya Stels'. A mouse cursor is hovering over the 'Edit' link in the comment's action menu, which also includes a 'Delete' link with a red 'X' icon. A 'Reply' button is visible below the comment.

2. Enter the new text and attach up to 10 files if necessary.



A screenshot of a comment form. At the top left is a circular profile picture of a woman. To its right is a text input field containing the text "I like this course too :)". Below the input field are three buttons: a green "Post" button, a white "Add Files" button with a blue plus icon, and a grey "Cancel" button. A mouse cursor is hovering over the "Add Files" button, and a small tooltip below it says "No file selected".

3. If you want to save the changes, click **Post**.

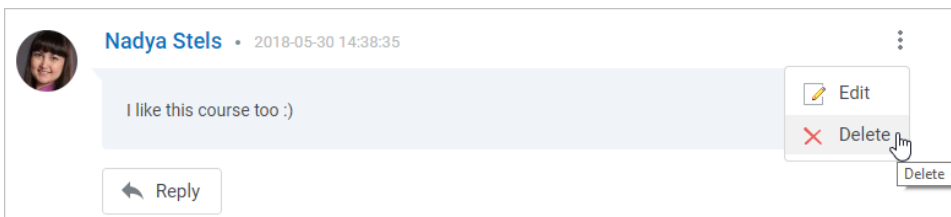


A screenshot of the same comment form as above. The "Post" button is now highlighted with a mouse cursor, indicating it is the next step to click.

Deleting Comments

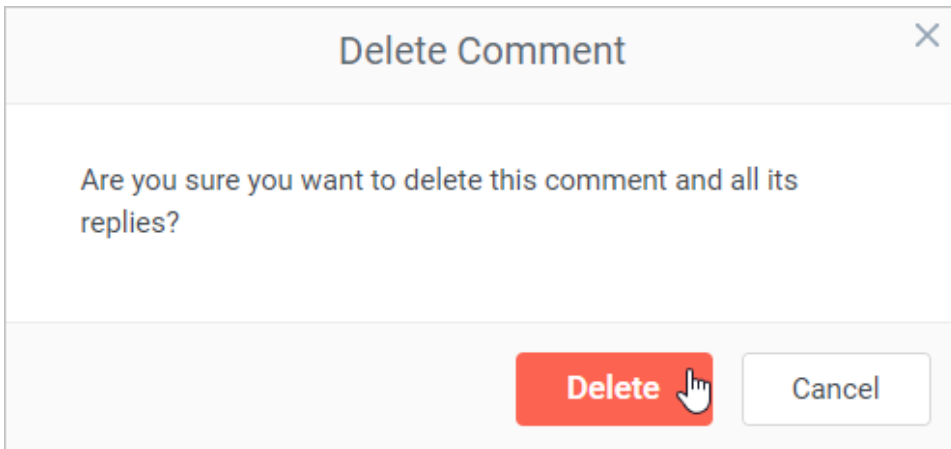
To delete a comment:

1. Click the **Delete** link.



A screenshot of a comment by "Nadya Stels" dated "2018-05-30 14:38:35". The comment text is "I like this course too :)". Below the comment is a "Reply" button. To the right of the comment is a three-dot menu. A context menu is open, showing "Edit" (with a pencil icon) and "Delete" (with a red X icon). A mouse cursor is hovering over the "Delete" option, and a tooltip below it also says "Delete".

2. Confirm your intent in the **Delete Comment** window. To do this, click the **Delete** button.

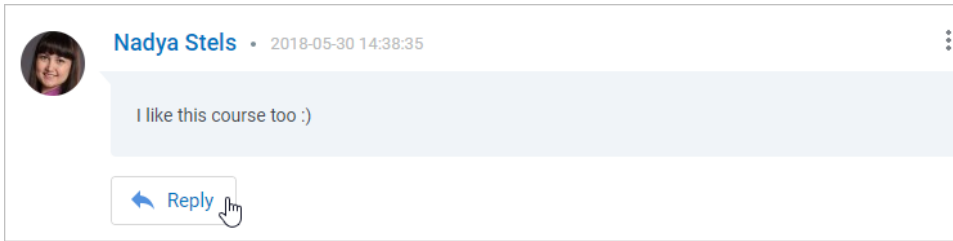


A screenshot of a "Delete Comment" confirmation window. The window has a title bar with the text "Delete Comment" and a close button (X). The main content area contains the text "Are you sure you want to delete this comment and all its replies?". At the bottom of the window are two buttons: a red "Delete" button with a mouse cursor hovering over it, and a grey "Cancel" button.

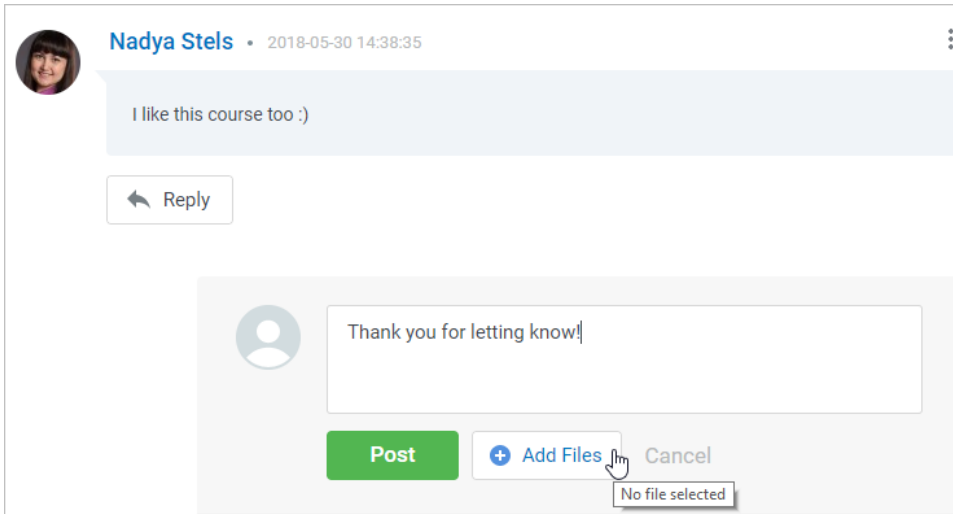
Replying to Comments

To reply to a user's comment:

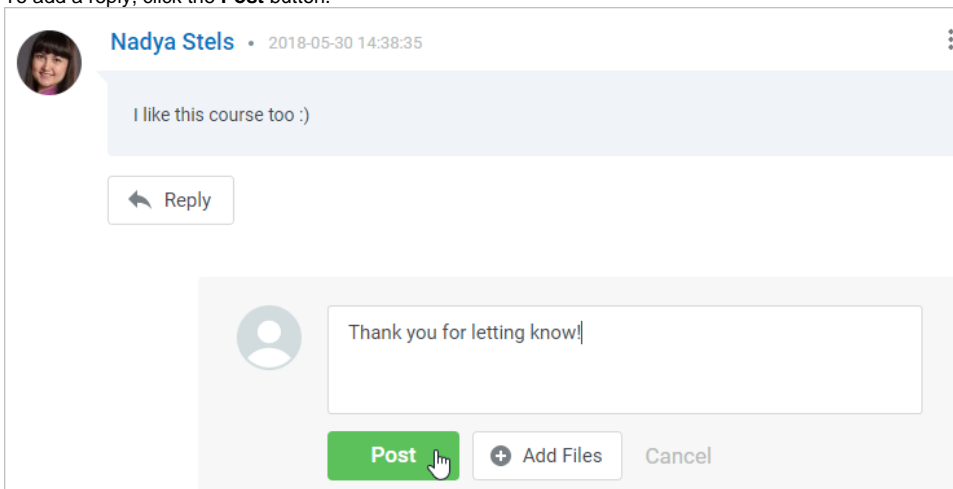
1. Click the **Reply** button.



2. Enter the text of your reply and attach up to 10 files if necessary.



3. To add a reply, click the **Post** button.




Adding Comments

You can add a comment to the course on your own without replying to a user's comment.

To do this:


1. Place the cursor in the **Leave your comment here** field.

Discussions (2)




2. Enter the text and attach up to 10 files if needed. Click the **Post** button.

Discussions (2)





3. Your comment will be added.



Brian Tarr • from now ago


The link to download the course materials is sent to your emails.


 Reply



Nadya Stels • 2018-05-30 14:38:35


I like this course too :)

 Reply



Brian Tarr • 3 minutes ago

Thank you for letting know!

 Reply