

# Navigating Content

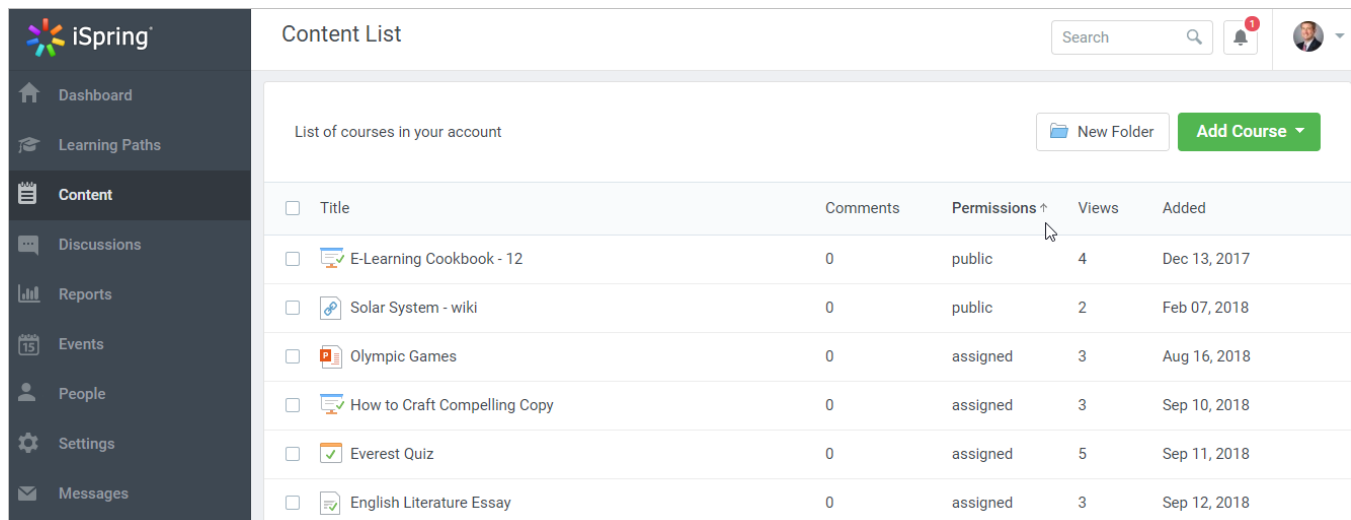
On the **Content List** page, there are the following ways to navigate the content items.

- [Sorting Content List](#)
- [Searching by Title, Tags, and Description](#)
- [Swiping between Pages](#)
- [Choosing Number of Items per Page](#)

## Sorting Content List

You can sort the content by title (the courses will be displayed in alphabetical order or in reverse), number of comments, permissions, by the number of views, and the date courses were added to the account.

To sort the content items by a specific parameter, click the corresponding column title. A small arrow to the right of the column title will show the sorting order (ascending or descending). Clicking the same column title again will reverse the sorting order.

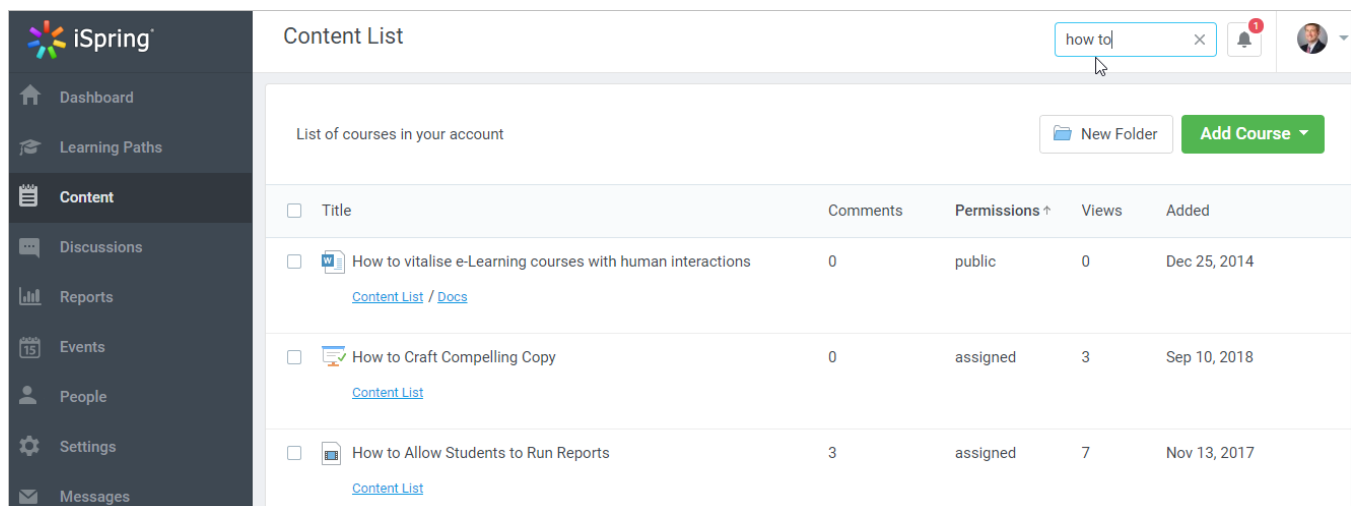


The screenshot shows the iSpring Content List interface. On the left is a dark sidebar with navigation links: Dashboard, Learning Paths, Content (selected), Discussions, Reports, Events, People, Settings, and Messages. The main area is titled 'Content List' and includes a search bar, a notification bell with a red '1', and a user profile icon. Below the title, there's a section 'List of courses in your account' with buttons for 'New Folder' and 'Add Course'. A table lists the courses with columns: Title, Comments, Permissions, Views, and Added. The 'Permissions' column has a small upward arrow, indicating ascending sort order.

<input type="checkbox"/> Title	Comments	Permissions ↑	Views	Added
<input type="checkbox"/> E-Learning Cookbook - 12	0	public	4	Dec 13, 2017
<input type="checkbox"/> Solar System - wiki	0	public	2	Feb 07, 2018
<input type="checkbox"/> Olympic Games	0	assigned	3	Aug 16, 2018
<input type="checkbox"/> How to Craft Compelling Copy	0	assigned	3	Sep 10, 2018
<input type="checkbox"/> Everest Quiz	0	assigned	5	Sep 11, 2018
<input type="checkbox"/> English Literature Essay	0	assigned	3	Sep 12, 2018

## Searching by Title, Tags, and Description

To find a content item by its title, tags, and description, type them in the search field and wait until the system automatically updates the content list. To clear a filter, click the cross or delete all characters you have typed in the text field.




The screenshot shows the iSpring Content List interface with a search filter applied. The search bar at the top right contains the text 'how to'. The table below shows only three results that match the search criteria. Each result has a 'Content List' link below its title.

<input type="checkbox"/> Title	Comments	Permissions ↑	Views	Added
<input type="checkbox"/> How to vitalise e-Learning courses with human interactions <a href="#">Content List</a> / <a href="#">Docs</a>	0	public	0	Dec 25, 2014
<input type="checkbox"/> How to Craft Compelling Copy <a href="#">Content List</a>	0	assigned	3	Sep 10, 2018
<input type="checkbox"/> How to Allow Students to Run Reports <a href="#">Content List</a>	3	assigned	7	Nov 13, 2017

## Swiping between Pages

You can navigate through the pages of the content list in either of two ways: click the arrows or type the page number in the box.

Messages

<input type="checkbox"/>	 Webinar "How to quickly launch online training with iSpring" Jun 06, 2017	0	-	0	Jun 06, 2017
<a href="#">Content List</a> / <a href="#">Demo</a>					
Show on page <div>10</div> items of 12				Page <div>1</div> of 2 <div>←</div> <div>→</div>	



Choosing Number of Items per Page

You can choose the following values for the number of lines in the list: 10, 20, 30, 40, 50.

People

Settings

Messages

<input checked="" type="checkbox"/>	 Bank Dialogue	0	-	0	Dec 28, 2017
<div> <div>Content</div> <div>10</div> <div>assessments</div> </div>					
In this s... you'll learn how to assuage the concerns of a bank cus...					
<input type="checkbox"/>	 How to	0	-	0	Jan 19, 2018
<div> <div>Content</div> <div>30</div> <div>the Perfect Omelette</div> </div>					
<a href="#">Courses</a>					
Show on page <div>50</div> items of 12				Page <div>1</div> of 1 <div>←</div> <div>→</div>	