

Actions after Completion

On the **Edit Course** page, open the **Completion** tab to enable issuing a certificate, set up gamification settings and add re-enrollment.

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←

Edit Course

Sales Onboarding Program

Course

Outline

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Set the actions after course completion.

Completion

Save

Certificate

You can issue a certificate to a user who has successfully completed the course.

Certificate

Issue a certificate after course completion

Course Re-enrollment

☐ Automatically re-enroll users in the course

To deliver a certificate to users who completed the course:

1. Check **Issue a certificate after course completion**.
2. You can choose a certificate template in the **Certificate** menu. A standard template is available by default. Want to add a new certificate template? Learn how to do this in the [Certificate Templates](#) article.
3. Click **Preview Template**, to look at your certificate from the users' perspective. The certificate will be opened in a new tab.
4. Select the period of the certificate in the **For a period** field: **Unlimited** or **Time-limited**. Specify how many days, weeks, months or years after the delivery the certificate will be expired.



Set up certificate issuance before enrolling users. This ensures that certificates will be generated automatically upon course completion.

For courses that have already been assigned without certificates, re-enroll users or remove and re-enroll them.

Course Re-enrollment

Here you can enable an automatic course re-assignment. Learn more about this option in the [Automatic Re-enrollments](#) article.

Course Re-enrollment



Automatically re-enroll users in the course

After course completion in:

10

weeks



Gamification

Specify the number of points your learners will get after they complete the course. To do this, check **Reward for course completion** and enter the needed digit.

Gamification



Reward for course completion

50

points

The points are awarded even if the content item is overdue if you have allowed viewing the course after the completion date under the [Availability](#) tab.

Default Enrollment Settings

The specified settings will be applied to all new enrollments

Due date:

For a period



10

days



Restrict access:

Do not restrict



Learn more about a game-based learning approach in iSpring Learn in the [Gamification](#) article.