

Formatting Text

iSpring Visuals comes with a simple WYSIWYG (What You See Is What You Get) text editor. It is incorporated in the Timeline, Directory, and FAQ interactions.



Note: The [Book text editor](#) differs from the default one.

Table 1. Text Formatting Options

Font	When you start a new description, the default font will be Arial. But you can always choose a different font from the drop-down menu on the editor toolbar.
Size	To change a font size, choose the new size from the corresponding drop-down menu.
Style	There are three font styles you can apply to selected text - bold, italic, and underline. To change font style back to normal, select text and click the corresponding font style button one more time.
Color	You can choose the font color using the corresponding drop-down menu.
Alignment	To change paragraph alignment, click inside a paragraph to select it and then click the corresponding alignment button.
Bullets	You can quickly add bullets to existing lines of text. To do it, select the corresponding text and click the Bullets icon on the text formatting toolbar. To turn on/off automatic bulleting, click the Bullets icon and type in the text.
Indent	You can indent text or bulleted list by using the Increase or Decrease Indent buttons.
Hyperlink	You can add hyperlinks to the text elements.
Image	You can add multiple images to each interaction item.
Flash	You can add Flash movies to each paragraph.
Video	You can add video files to each interaction item.

Moving Text Paragraphs

You can move paragraphs by dragging their handles (the leftmost part of the pane with three vertical dots).

