Adding Objects to Pages

You can make your page more exciting by inserting eye-catching objects into the text.

Actions with objects

- Moving
- Changing the block
- Duplicating
- Deleting
- Settings

Moving

To swap the position of objects on a page, hover over the object, hold down the blocked URL icon, and drag it.
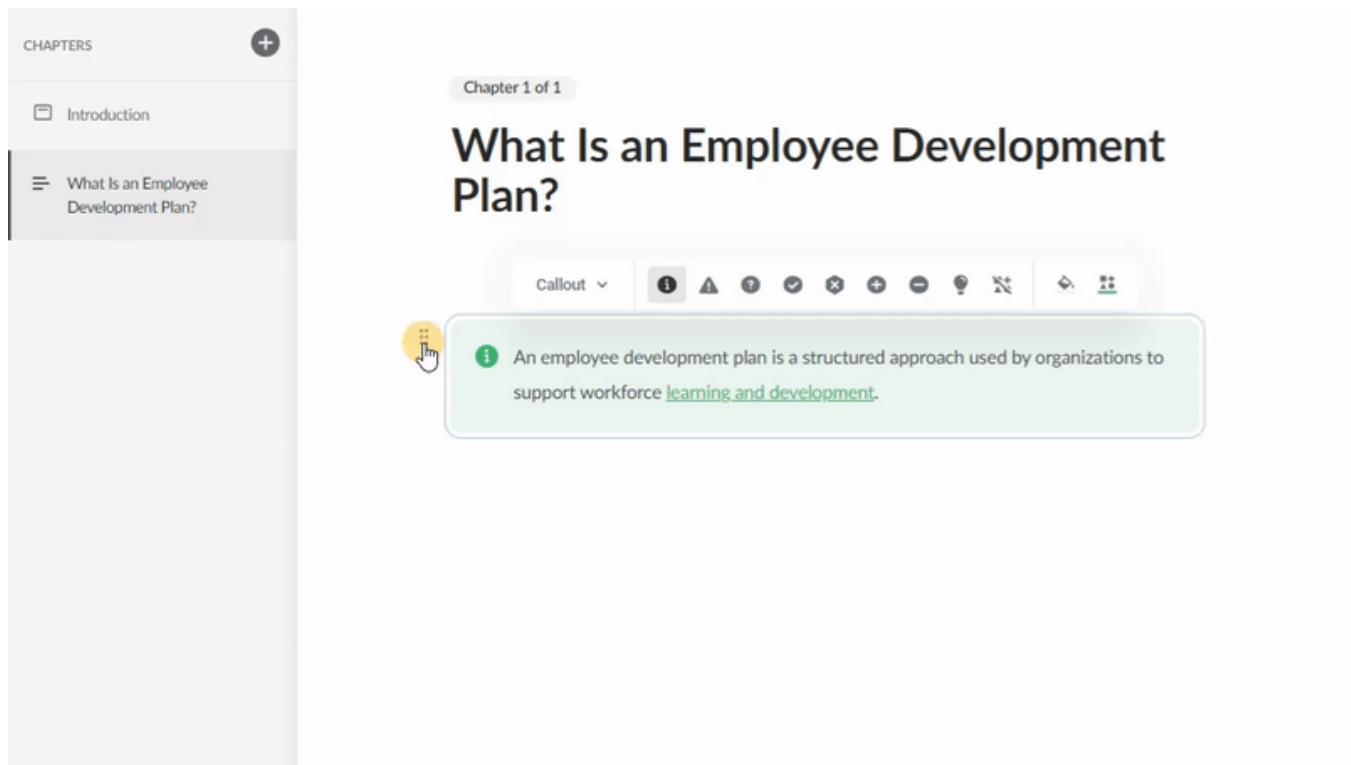

Changing the block

Replace one object with another. For example, an ordered list can be changed to a bulleted list or text replaced with a quote.

Click on the [blocked URL](#) icon. In the dropdown menu, select the **Change block** command.
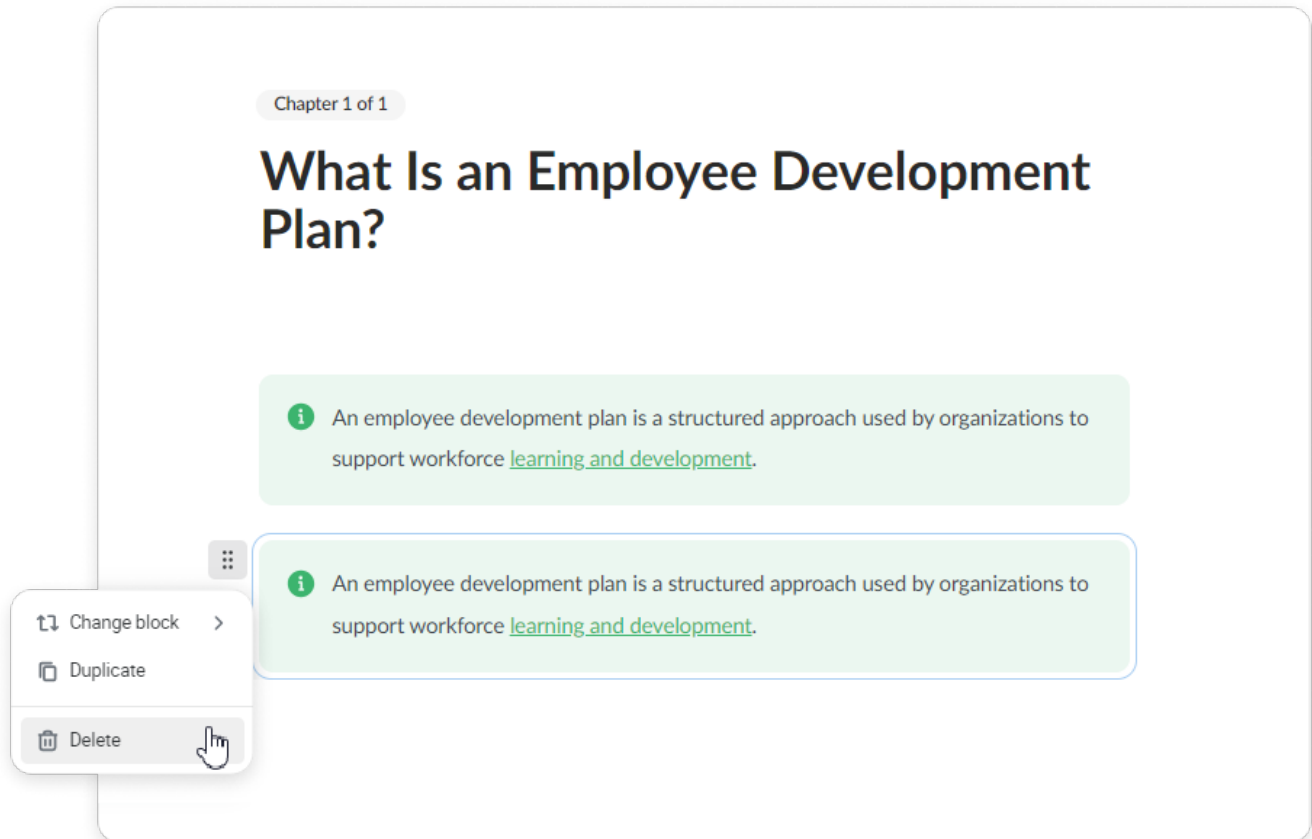

Duplicating

You can duplicate objects. Click on the [blocked URL](#) icon **Duplicate**. A copy will be added below.

Deleting

To delete an object, click on the blocked URL icon. Then, in the dropdown menu, select the **Delete** command.

Settings

In the Settings sidebar, authors can modify the background color of a block and fine-tune the margins above and below it. Additionally, they can also edit flashcards, notes, dividers, tables, and format text. There are 2 ways to open the settings sidebar:
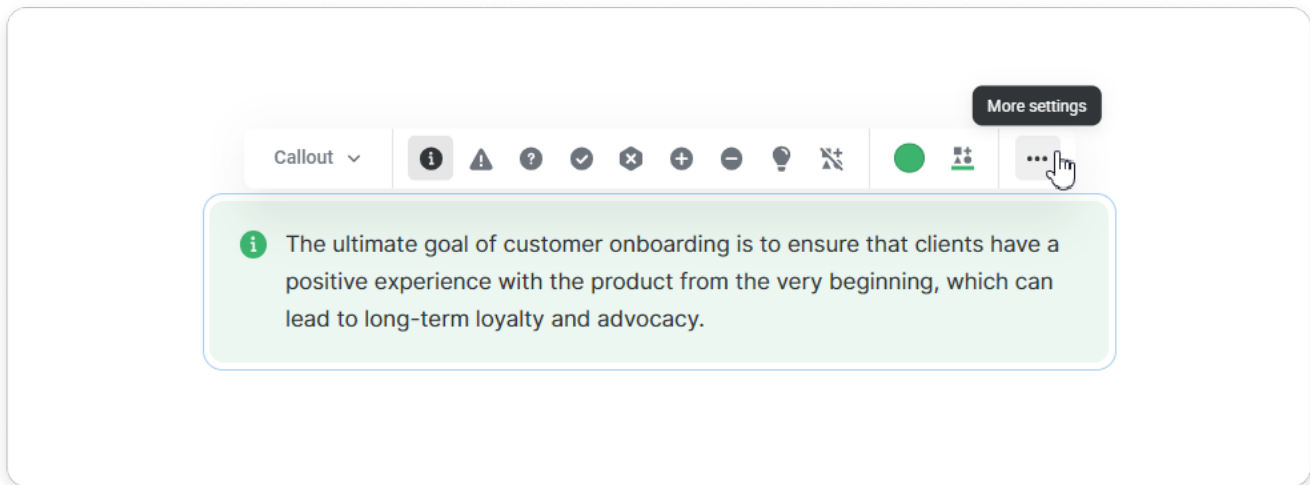
The first way

Hover over the block and click on the blocked URL.
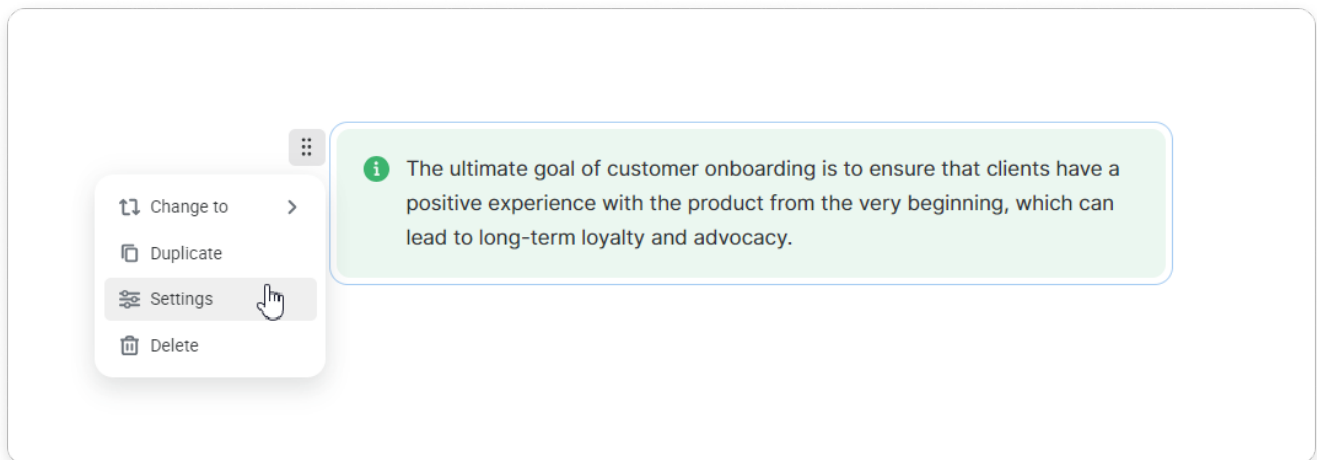
The second way

Select the block and click on the ••• icon that appear in the toolbar.

Done! You'll see the settings sidebar on the right.