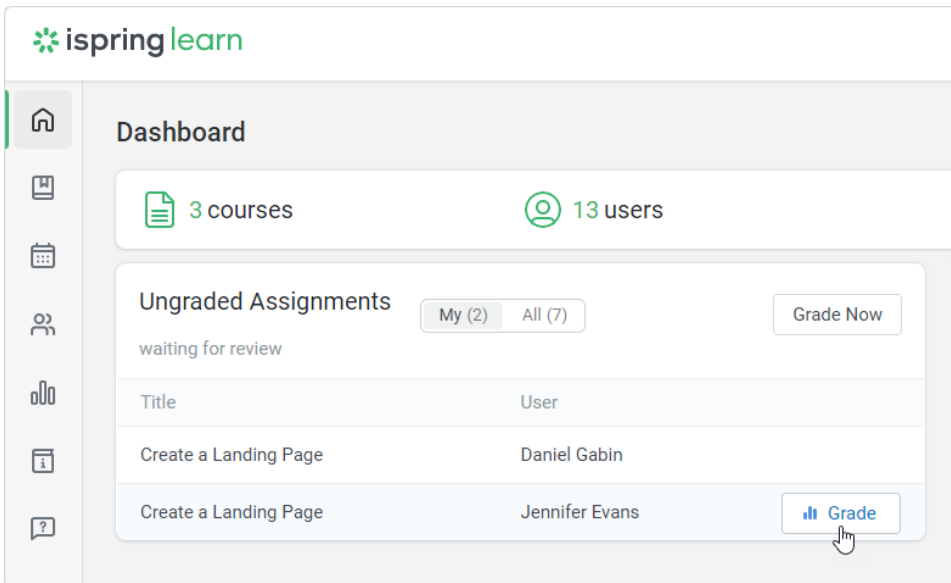


Grading Assignment

After users submit an assignment for review, admins will see the assignment in the **Ungraded Assignments** section on the **Dashboard**.

To grade a user's attempt:

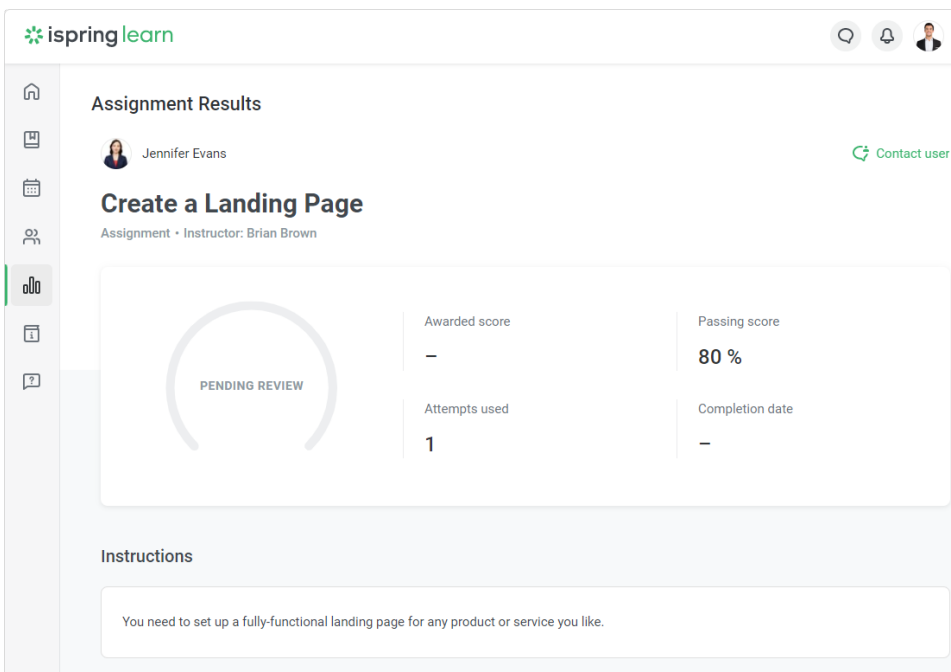
1. Click **Grade**.



The screenshot shows the 'ispring learn' Dashboard. On the left is a sidebar with icons for Home, Courses, Calendar, Users, Assignments, and Help. The main content area is titled 'Dashboard' and shows '3 courses' and '13 users'. Below this is the 'Ungraded Assignments' section, which includes a filter for 'My (2)' and 'All (7)', and a 'Grade Now' button. A table lists assignments with columns 'Title' and 'User'. The first row shows 'Create a Landing Page' by 'Daniel Gabin'. The second row shows 'Create a Landing Page' by 'Jennifer Evans', with a 'Grade' button next to it.

Title	User
Create a Landing Page	Daniel Gabin
Create a Landing Page	Jennifer Evans

2. You will be redirected to the [Assignment Details](#) report. Here you can read the user's answer, download files if there are any, and check the completed assignment.



The screenshot shows the 'Assignment Results' page for 'Jennifer Evans'. The assignment is 'Create a Landing Page' by 'Instructor: Brian Brown'. A large circular progress indicator shows 'PENDING REVIEW'. To the right, a table displays assignment statistics: 'Awarded score' is '-', 'Attempts used' is '1', 'Passing score' is '80 %', and 'Completion date' is '-'. Below this is an 'Instructions' section with a text box stating: 'You need to set up a fully-functional landing page for any product or service you like.'

Assignment	Score	Attempts	Passing Score	Completion Date
Create a Landing Page	-	1	80 %	-

3. Grade the assignment and put your mark in percent into the **Completion Score** field. You can comment on the assignment and attach files to it.

Attempt 1:



Jennifer Evans • a day ago edited

Hi! I've sent the archive to your email. Please let me know if I need to make some improvements to the project.



Example.jpg



Completion Score: (Passing score 80%) **(accepted)**

Good job!

Post

Attach Files

Cancel

4. If the completion score is equal to the passing score or higher, the assignment will be accepted; if not - declined. Users can see their score on the assignment page.

Attempt 1:



Jennifer Evans • a day ago edited

Hi! I've sent the archive to your email. Please let me know if I need to make some improvements to the project.



Example.jpg



Brian Brown • 3 hours ago

ACCEPTED

Completion Score: 90% / 100% (Passing score: 80 %)

Good job!