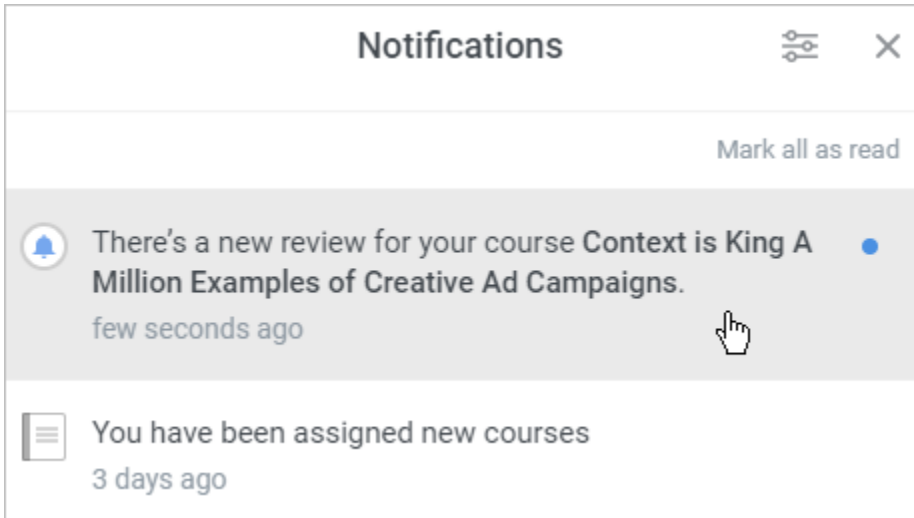# Reviews in the Admin Portal

In the admin portal, you can check all the reviews posted for the course.

1. As soon as a user has left a review, the expert (by default, the user who added the reviewed course) will receive a new message the notifications center in their account. To view a review, they will need to click on the alert.

2. The expert will be redirected on the course editing page in the **Reviews** tab. Here they can view all the reviews and marks as well as an average mark. It's calculated as an arithmetical mean of all the course marks.

   If you are not a course expert, simply open a course and select the **Reviews** tab.
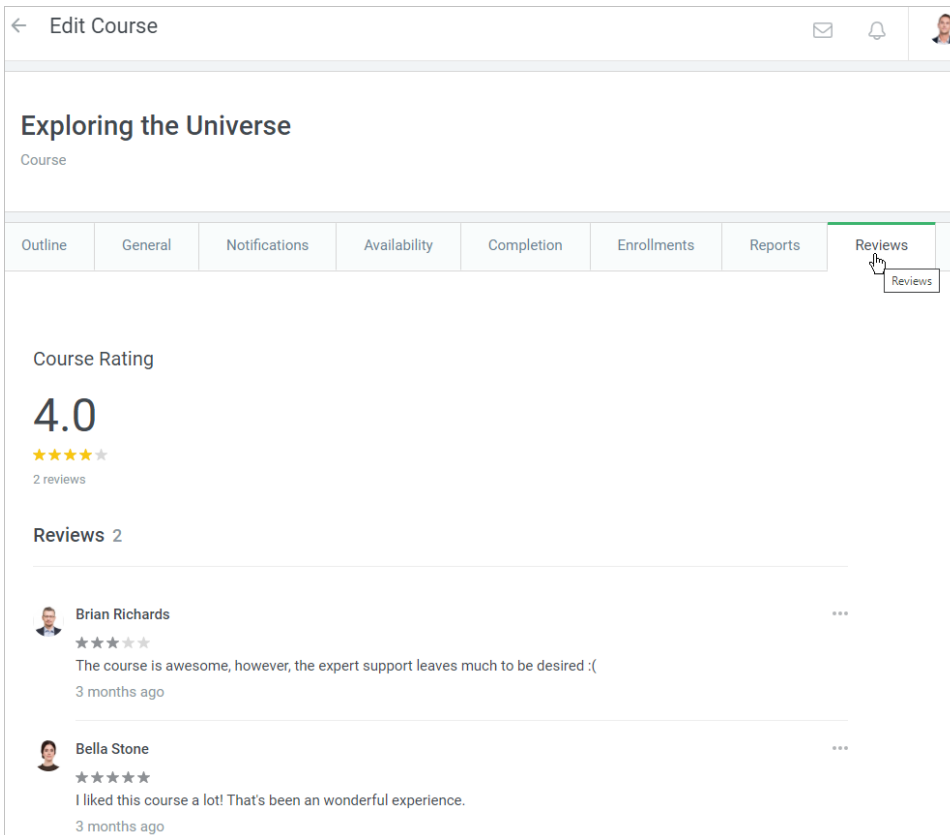
3. If you consider a review inappropriate remove it. Right after the removal, the course rating will be updated.

   Only *Account Owner*, *Account Administrators*, *Publishers*, and users with a custom role allowing them to edit courses may delete reviews.

Reviews 2

Brian Richards   Delete ⋯

★★★☆☆

The course is awesome, however, the expert support leaves much to be
desired :(

3 months ago

Bella Stone   ⋯

★★★★★

I liked this course a lot! That's been an wonderful experience.

3 months ago