Managing Themes

iSpring QuizMaker comes with a gallery of design themes to choose from. In the Design tab of the Slide View mode, you can find a standard theme that you like and apply it to a single question slide or to all slides. It's possible to modify it by changing fonts and background styles.
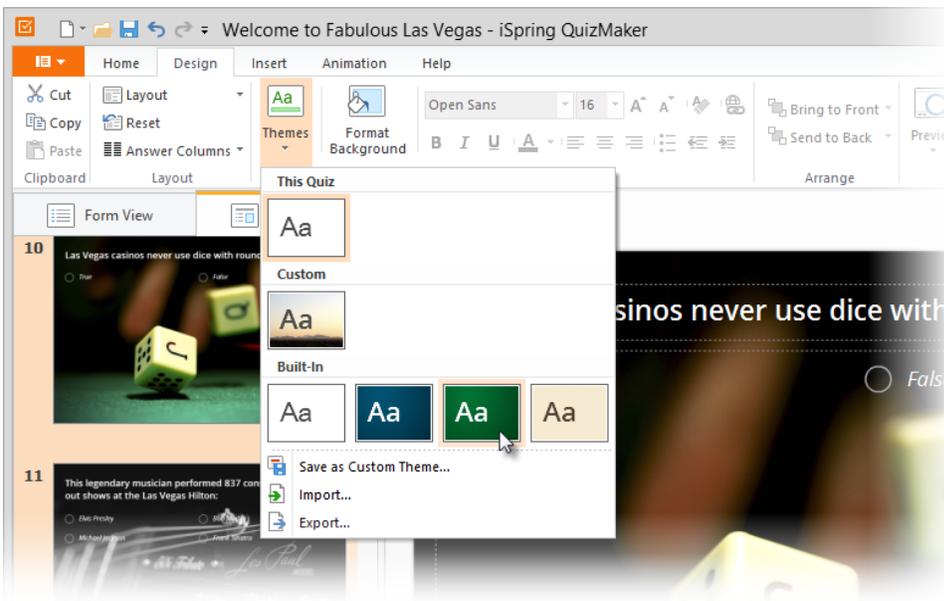
You can save a modified theme as your own custom theme and reuse it in your quizzes or share it with other trainers.

- Apply a Theme
- Create a Custom Theme
- Save a Theme
- Set the Default Theme
- Import and Export Themes
- Delete a Theme

Apply a Theme
To apply a design theme to all slides:

1. Select a theme from the **Themes** gallery.

To apply a theme to a single question or to several selected questions:

1. In the Design tab, click **Themes**.
2. Right-click the theme that you want to apply to a question
3. Select **Apply to Selected Question** in the menu.

Create a Custom Theme
iSpring QuizMaker comes with several preformatted themes that have been designed to alter the appearance of your quizzes. You can easily change the look and feel of the entire quiz or a single question by applying a different theme. You can format such elements as a background fill and text style.

- To change the background fill, click Format Background on the toolbar.
- Use the Text Formatting Tools on the ribbon to change the text style, size, colors etc.

When you are done with changes, apply your custom theme to all slides if necessary or save it for further use.

Save a Theme
Save the changes that you make to the fonts and background fill effects of an existing theme so that you can apply it to other quizzes.

1. On the Home tab, in the Theme group, click **Themes**.
2. Click **Save as Custom Theme…** in the menu.
3. In the **Save Theme As** box, type an appropriate name for the theme, and then click **Save Theme**.

The theme will be saved as a .qthm file in the user's profile app data on your local drive (C:\Users\Username\AppData\Roaming). The theme is automatically added to the list of custom themes in the Themes menu.

Set the Default Theme

When you create your first quiz, all questions have the Default theme applied.

You can change the default theme to a different theme that is included with iSpring QuizMaker or a custom theme. After that, all new quizzes and questions will be created with a new default theme applied.

To change the default theme, do the following:

1. Click **Themes** on the toolbar
2. Right-click the theme that you want to select as default
3. Choose **Set as Default Theme** in the menu

Import and Export Themes

To export a theme:

1. On the Design tab, in the Theme group, click **Themes**.
2. Click **Export…** in the menu
3. In the **Save As** window, type an appropriate name for the theme, and then click **Save**

To import a saved theme:

1. On the Home tab, in the Theme group, click Themes.
2. Click **Import…** in the menu
   In the **Save As** window, locate the theme to import, and then click **Open**.

The selected theme will be added to the list of custom themes.

Delete a Theme

To delete a custom theme:

1. Click **Themes** on the toolbar
2. Right-click the theme that you want to delete
3. Choose **Delete** in the menu

The theme will be removed from the list of custom themes and from your computer. And vice versa, if you delete the theme from the **Themes** folder on your computer or move it to a different folder, it is automatically removed from the list of custom themes.

Note: You cannot delete built-in themes.