

Organizing Your Presentation into a Hierarchy

You can adjust the nesting level of slides to organize multilevel navigation in your presentation with the **Promote** and **Demote** buttons (green arrows to the right of slide thumbnails).

Available levels will increase each time you move a slide to a subsequent level. For example, when all slides of your presentation are assigned to the top level (1), you can add only one nested level (2). Once you move any slide to Level 2, you will be able to move the following slides to Level 2 or 3 and so on. Nesting depth of your presentation may reach five levels. You can collapse and expand nested slides using the "-" and "+" icons to the left of a top level slide.

The screenshot shows the 'Presentation Explorer' window with a toolbar at the top and a table of slides below. The toolbar includes buttons for 'Save & Close', 'Hide Slide', 'Promote' (green left arrow), 'Demote' (green right arrow), 'On-Click', 'Auto', 'Slide Duration' (00:11,57), 'Branching', 'Lock', 'Presenter', 'Layout', and 'Playlist'. The table below has columns for '#', 'Title', 'Branching', 'Lock', 'Presenter', 'Layout', 'Playlist', and 'Object'. Annotations with red boxes and arrows point to specific features: 'Change the nesting level of the selected slides' points to the Promote/Demote buttons; 'Collapse/Expand nested slides' points to the '+' and '-' icons on slide 1; and 'Change the nesting level of a slide' points to the Promote/Demote buttons on slide 5. The status bar at the bottom shows 'Slides: 12' and 'Duration: 2m 37s'.

#	Title	Branching	Lock	Presenter	Layout	Playlist	Object
1	iSpring Converter Pro	Default		None	Full	Background...	+ Add
2	iSpring Converter Pro	Default		Monique ...	Full	Background...	+ Add
3	ing Started	Default		Monique ...	No Sidebar	None	+ Add
4	Create Your Course in PowerPoint	Default		Monique ...	Full	None	+ Add
5	Set Up Presentation Structure	Default		None	No Change	None	+ Add
6	Add Audio Narration	Default		None	No Change	None	+ Add