

# Adding Media to Answers

Some question types allow to insert pictures or equations to answer choices. If they do, you will see the Add Picture and Add Equation button on choices added to such a question.
















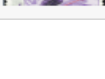




- Adding Picture to an Answer Choice
- Adding Equations to an Answer Choice
- Removing Media

## Adding Picture to an Answer Choice

To add a picture to an answer choice:

1. Click the **Add Picture** button on an answer choice.
2. Choose a picture to add.
3. Click **OK**.

The screenshot displays a quiz editor interface. At the top, there is a 'Matching Question' section with the text 'Match the sport with its corresponding picture.' To the right of the question are tabs for 'Picture', 'Audio', and 'Video'. Below the question is an 'Answer' section containing a table with four rows of answer choices. Each row has a 'Premise' column and a 'Response' column. The 'Premise' column contains small images of sports equipment and the text 'Click to add text'. The 'Response' column contains the sport name and a small image of the same sport. To the right of the table are several control buttons: a plus sign (+), a minus sign (-), and up/down arrows.

Premise	Response
 Click to add text	  Hockey  
 Click to add text	  Swimming  
 Click to add text	  Canoeing  
 Click to add text	  Skiing  

## Adding Equations to an Answer Choice

To be able to insert formulas into your quizzes, you need to have the Microsoft Equation Editor installed. Usually, this program comes as a part of Microsoft Office installation.

1. Click the **Add Equation** button on an answer choice. The Microsoft Equation Editor will be opened.
2. Enter a formula in the editor.
3. Close the editor.

The formula will appear in the answer choice. Note that you can add only a picture or an equation to one answer choice. If you already inserted a picture and then add an equation to the same choice, the equation will replace the previously added picture.

Multiple Response Question

Which formula should be used to calculate the area of a right triange?





Picture Audio Video

Answer

Correct	Premise	Response
<input checked="" type="checkbox"/>	$A = \frac{a \times b}{2}$ <i>Click to add text</i>	$\alpha^2$
<input checked="" type="checkbox"/>	$A = \frac{a^2}{2 \operatorname{tg}(\alpha)}$ <i>Click to add text</i>	$\alpha^2$
<input checked="" type="checkbox"/>	$A = b^2 \times \frac{\operatorname{tg}(\alpha)}{2}$ <i>Click to add text</i>	$\alpha^2$
<input type="checkbox"/>	$A = a^2 \times b$ <i>Click to add text</i>	$\alpha^2$

## Removing Media

To remove a picture or a formula from a given answer choice, click the **cross sign** at the upper right corner of the picture/equation.

Premise	Response
 <input checked="" type="checkbox"/> <i>Click to add text</i>	$\alpha^2$ Hockey $\alpha^2$
 <i>Click to add text</i>	$\alpha^2$ Swimming $\alpha^2$
 <i>Click to add text</i>	$\alpha^2$ Canoeing $\alpha^2$
 <i>Click to add text</i>	$\alpha^2$ Skiing $\alpha^2$