

# Dashboard

When you log into the system, you will see a pop-up page which shows a pane with video tutorials to help you get started with iSpring Learn and buttons to proceed to main tasks.

Getting Started with iSpring Learn

To learn how to get started with iSpring Learn, please watch the video tutorials below and start populating your account with users, groups and content.

Content Management

Upload Content (02:26)

Content Management:

Assigning Access Rights to Content Items (01:38)

Using Tags to Filter Content (01:13)

Inviting Users to View Content (01:27)

Upload Content

Populate Your Account

Adding Users (02:31)

Overview of User Groups (1:19)

Adding User Groups (00:43)

Generating Reports (02:39)

Add Users

Add Groups

Customize Your Account

Customization:

Changing Portal Logo (01:15)

Changing the Name and URL of Your iSpring Learn Account (01:45)

Change Logo

Change Account Name

Change Account URL

☐ Don't show this tab next time I log on.

Once you are familiar with the product, you can hide this pane by selecting the **Don't show this tab next time I log on** checkbox.

When you hide tutorials, the Dashboard will display latest activity in your account and links to other parts of your portal.



14 Items

7 Users

5 Groups

## Popular Content

last 7 days

[Full Report](#)

Content	Views
1. Everest Quiz	3
2. Car Sales Simulation	2
3. Flash Movie Example	1
4. How to create a custom character	1
5. How to create a dialogue simulation in Sp...	1

## Newest Content

uploaded over the last 7 days

Content	Date	Author
iSpring TalkMaster Tech Docs	30 Jan, 2...	jane.smith@isprings...
How to create a custom character	30 Jan, 2...	jane.smith@isprings...
iSpring Suite DX Basics	30 Jan, 2...	jane.smith@isprings...
Manual iSpring Suite 8.1	30 Jan, 2...	jane.smith@isprings...

## Active Users

last 7 days

[Full Report](#)

User	Views
1. jane.smith@ispringsolutions.com	10
2. sel-inity@mail.ru	1

## Active Groups

last 7 days

[Full Report](#)

Group	Views
1. Sales Team (2 Users)	10
2. Support (2 Users)	<a href="#">View Activity Report</a>
3. Product Development (2 Users)	1