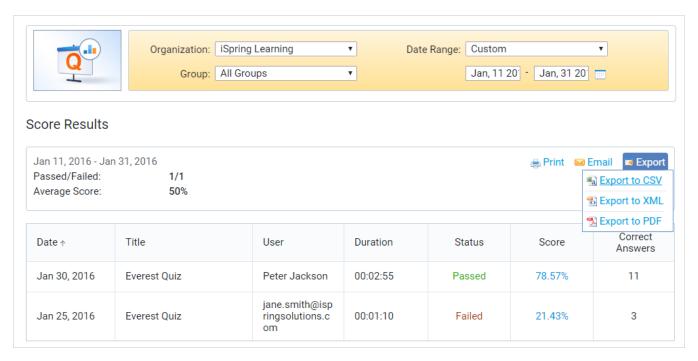
Viewing Reports

This page opens when you click the **Run Report** button on the "Manage Content Item" or "Generate report" pages. Input parameters for a generated report are displayed on top of this page (see Generating Report). You can use these parameters to filter data on your reports.



Below the input parameters, you will see a panel with brief information on the report. This panel also contains the following links:

- Print prints a PDF version of the report.
- Email sends a PDF version of the report to emails of users and groups of your account or to separate emails. For more information, see Se nding Report by Email.
- Export shows a drop-down menu with the following items:
 - Export to CSV save report data in the CSV format
 - Export to XML saves report data in the XML format
 - Export to PDF save a PDF version of the report.

A report itself will be displayed below the panel with input parameters. Report data will be published in the form of a table, so that you could sort the data the way you need. To sort data in a table, click a corresponding column title. A small black triangle to the right of the column title will show the sort order (ascending or descending). Clicking the same column title again will toggle the sort order.