Certificate Templates

You can upload PDF certificates to your iSpring Learn account to deliver them to your students upon completion of the courses.

- Adding Certificates
- Editing Certificates
- Deleting Certificates

On the **Settings** page, choose the **Additional Options** tab and click **Certificate Templates**.

You will see the list of uploaded certificates. Here you can add, edit, and remove certificates.

Adding Certificates

1. Click **Add Certificate**.
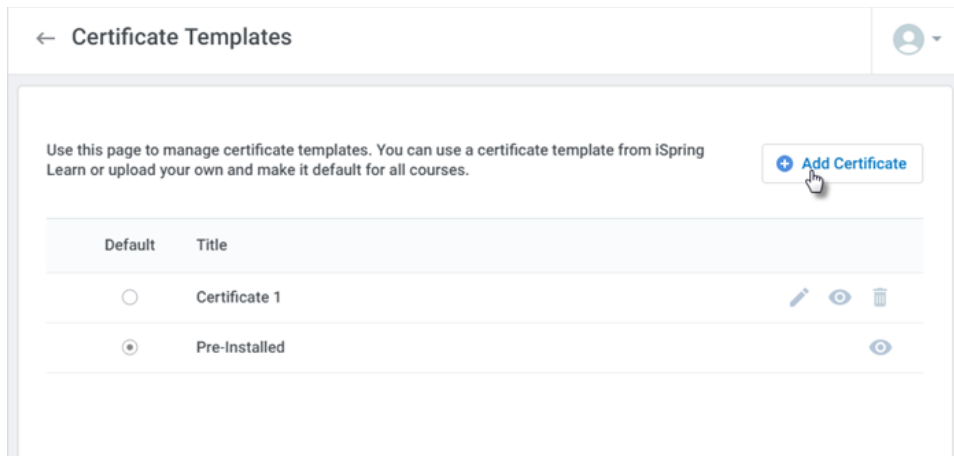
2. Type a certificate name. It will appear in the list of certificates.
3. Click the **Browse** button and choose a pdf certificate.
4. Click the **Upload** button. The certificate will be uploaded to your iSpring Learn account.

Editing Certificates

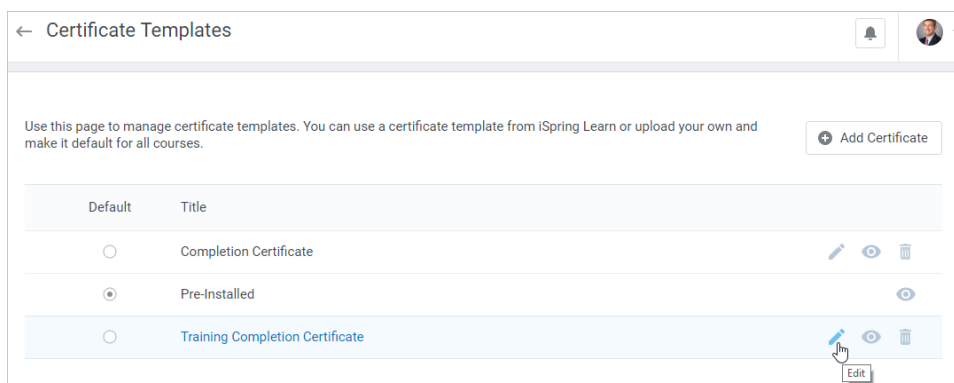1. Click the **Edit** icon.

2. Edit the title of the certificate.
3. Upload a new certificate if you need to.

4. Click the **Update** button to apply the changes.

Deleting Certificates

1. Click the **Delete** icon.

2. In the **Delete Certificate** pop-up click **Delete**.