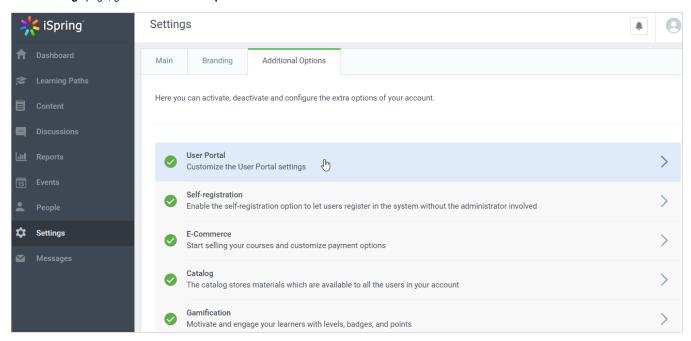
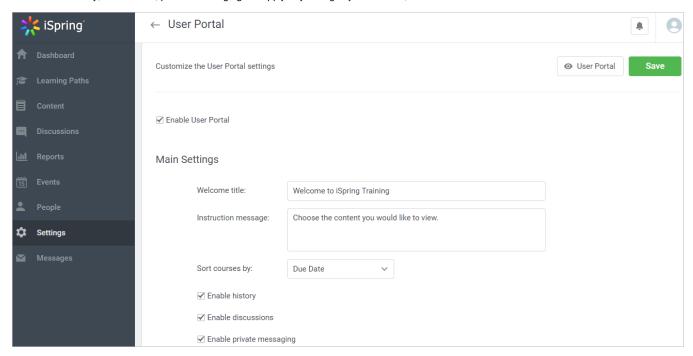
## **User Portal Settings**

On the Settings page, go to the Additional Options tab and click User Portal.



Here you can enable and disable the user portal, change the welcome and the instruction messages, specify how the courses will be sorted, enable or disable user history, discussions, private messaging. To apply any changes you've made, click the **Save** button.



| Option              | Description  |
|---------------------|--|
| Enable User Portal  | Untick Enable User Portal to forbid users to log into your portal.   |
|                     | By default, the user portal is enabled so that users can log into your private portal and view all content they are permitted to view. |
| Welcome title       | Change the welcome text that is displayed on the homepage of the user portal.  |
| Instruction message | Change the instruction text that is displayed on the homepage of the user portal.  |

| Sort courses by          | Select the default sorting value for courses in the user portal (status, title or duration). |
|--------------------------|--|
| Enable history           | Select <b>Enable history</b> to allow users to keep track of their progress.                 |
| Enable discussions       | Select <b>Enable discussions</b> to allow users to leave comments on a course.               |
| Enable private messaging | Check <b>Enable private messaging</b> to allow users to exchange messages.                   |