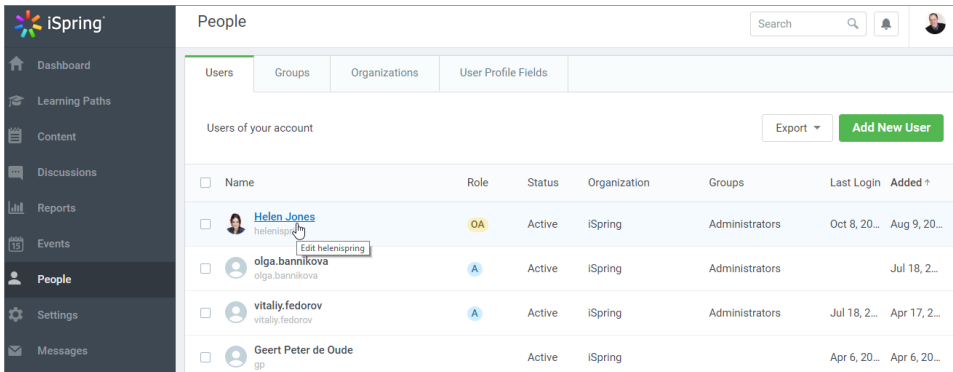


Deleting Users

You can delete users if [your role in the LMS](#) allows you to do it. There are two ways to remove users in iSpring Learn.

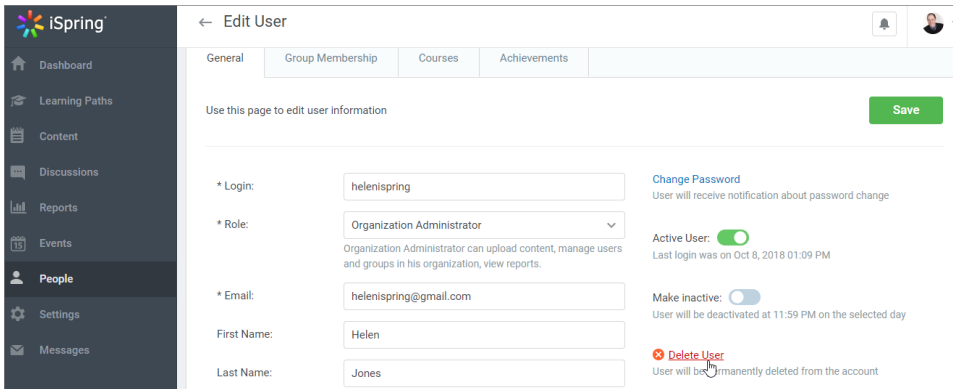
A user can be deleted on the **Edit User** page.

1. Click the user's name in the **Users** list.



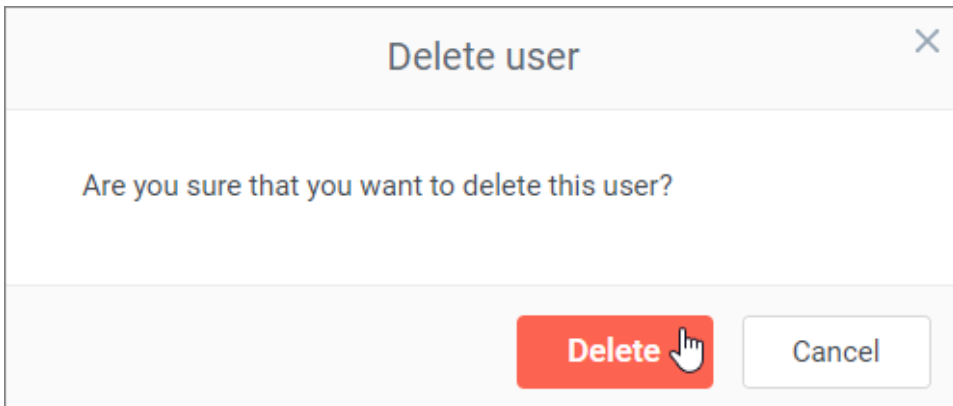
The screenshot shows the iSpring 'People' management page. On the left is a sidebar with navigation links: Dashboard, Learning Paths, Content, Discussions, Reports, Events, People (selected), Settings, and Messages. The main area is titled 'People' and has tabs for 'Users', 'Groups', 'Organizations', and 'User Profile Fields'. The 'Users' tab is active, showing a list of users. The first user, 'Helen Jones' (helenispring), is highlighted, and a tooltip 'Edit helenispring' is visible. Other users listed include 'olga.bannikova', 'vitaliy.fedorov', and 'Geert Peter de Oude'.

2. On the **Edit User** page, click **Delete User**.



The screenshot shows the 'Edit User' page for 'Helen Jones'. The left sidebar is the same as the previous screenshot. The main area has tabs for 'General', 'Group Membership', 'Courses', and 'Achievements'. The 'General' tab is active, showing fields for Login, Role, Email, First Name, and Last Name. The 'Role' is set to 'Organization Administrator'. There are also toggle switches for 'Active User' (checked) and 'Make inactive' (unchecked). At the bottom, there is a red 'Delete User' button with a tooltip that says 'User will be permanently deleted from the account'.

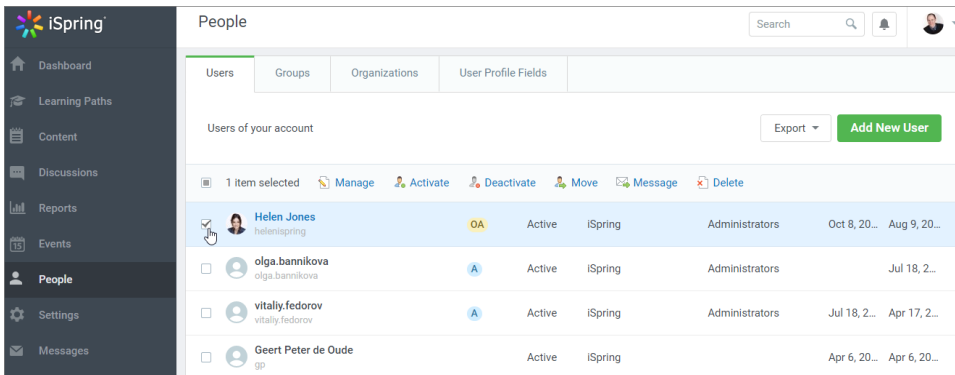
3. In the **Delete User** pop-up, click **Delete** to confirm your intent.



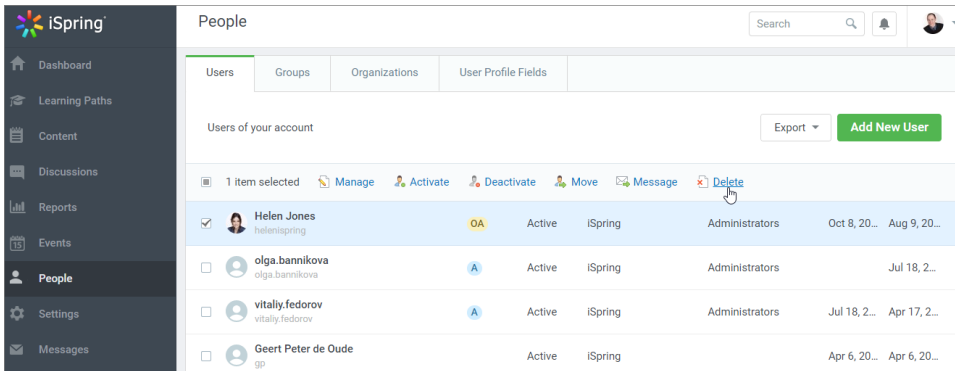
The screenshot shows a 'Delete user' pop-up dialog. It has a title bar with a close button (X). The main text asks 'Are you sure that you want to delete this user?'. At the bottom, there are two buttons: a red 'Delete' button with a hand cursor icon, and a white 'Cancel' button.

The second method of deleting is appropriate when you want to remove multiple users at once, but works for a single user removal as well.

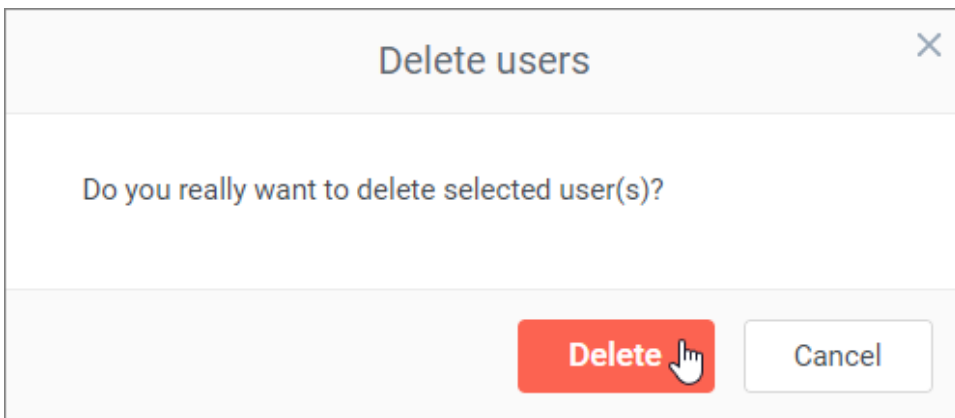
1. Check the box on the left of the user's name in the **Users** list.



2. Click the **Delete** link in the upper menu.



3. In the **Delete Users** pop-up, click **Delete** to confirm your intent.



The account owner cannot be deleted. Also, users can't delete themselves on their own.

When users are deleted from the account, the statistics on them doesn't get automatically erased. To delete the stats on a specific user, read the [Reset Statistics](#) article.