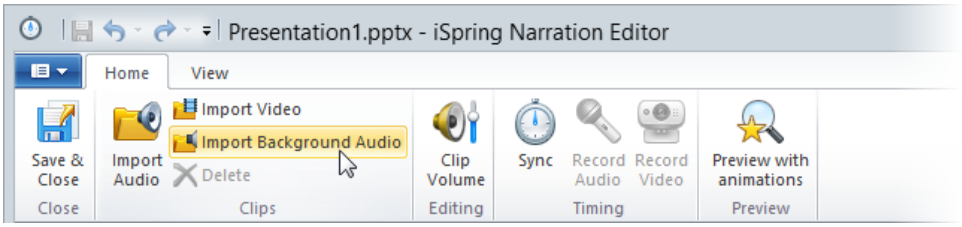
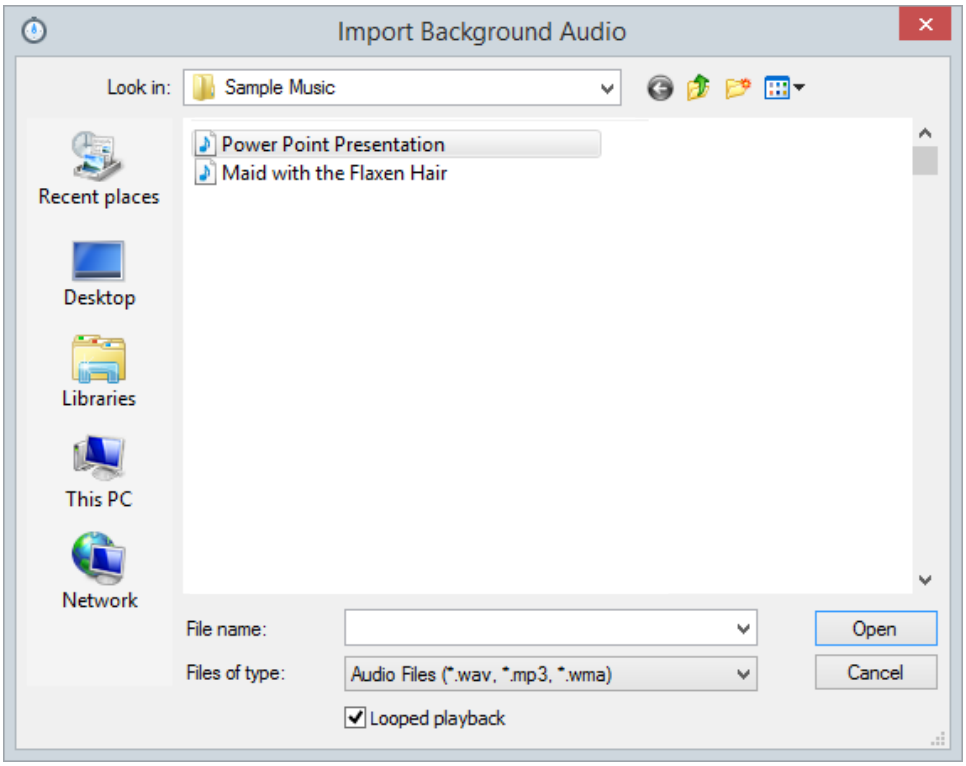
Importing Background Audio

To import a background audio:

1. Click the **Import Background Audio** button to launch the Import Background Audio window.



2. Navigate to the desired audio in the **Import Background Audio** window



3. Select the **Looped playback** checkbox to enable looping of the background sound if necessary. The selected audio file will play through the presentation in a continuous loop.
4. Click **Open** to import the background audio to the presentation or click **Cancel** to exit without importing the file.

The selected audio file will be added to the timeline. You can change looping settings right on the timeline by clicking the **Looped playback** button.

